

Arts and Sciences Chairs' Council  
Monday, January 22, 2018  
1-2:30 p.m.  
Faculty Colloquium, Old Main 220

## **AGENDA**

### **Administrative Update**

### **Associate Dean's Report**

### **Personnel**

Search updates

### **Facilities**

### **Budget**

### **Curriculum**

### **Assessment and Accreditation**

### **Old Business**

Scholarship committees

Internship procedures

### **New Business**

Proposed annual report format

### **Announcements**

- Last day of Drop/Add – Friday, January 26, 2018
- Graduate Assistant Request forms due to the Dean – January 24, 2018  
If submitted with old funding amounts, please resubmit with the new form/funding amounts. New form attached in email from Nancy Kuklis
- Department Scholarships – Chair and committee list due to the Dean - January 26, 2018
- FMPOC - Call for Alternation announcement: Completed list from unit submitted to Dept. Chairs/Unit Heads due by January 26, 2018
- Transformations proposals – Presentations & Posters due to the Dean - January 29, 2018
- Fall 2018 course schedule meetings with the Dean by February 2, 2018 (Registrar's deadline for publication is February 9, 2018)