

Arts and Sciences Chairs' Council  
Monday, October 4, 2021  
\*\*Virtual Meeting Using Teams\*\*

**MINUTES**

**Present:** Bruce Mattingly, Vincent DeTuri, Seth Asumah, Martine Barnaby, Patricia Conklin, Gregory Phelan, Paul van der Veur, Kathleen Burke, Andrea Harbin, Wendy Miller, Gayle Gleason, Kevin Sheets, David Dickerson, Paulo Quaglio, Kevin Halpin, Andrew Fitz-Gibbon, Douglas Armstead, Mary McGuire, Craig Foster, Sharon Steadman.

**Administrative Update**

- The Deans and Provost announced a meeting to go over promotion policies and will have another meeting later this month
  - Electronic format for submission
  - The format is not prescribed, could be a web page or documents on OneDrive
- Send amount spent related to diversity initiatives from last year
- DSI awards – recognize that everyone did extra work due to COVID
- Questions about travel funds
  - In-person conference attendance is under discussion and the restriction is likely to be relaxed
  - The restriction is state funding for travel
  - Registration is part of the travel budget

**Assistant Dean's Report**

- Scantron is on schedule to be ordered

**Old Business**

Latest COVID guidance, including vaccination requirements

- We have until October 8 to ensure that students have been vaccinated
- Deregistration will happen after 10/8
  - Currently, only 5 students who have not responded to vaccine mandate
  - There is a larger set who entered information into the portal but it still requires verification for full vaccination
  - There is a meeting later in the week to discuss how to deregister students
- Questions
  - What if the second shot is after 10/8? – okay, they won't be deregistered
  - What about students with exceptions? – they are tested weekly
  - Are we verifying vaccination data? – yes
  - What if a student is ill after their shot? – treat as any other student absence

- Remote working rules? – we should not use remote as a justification for slow responses, forward issues to Gary
- CDC guidelines for social distancing and our policy of no social distancing – social distancing is one way to reduce the spread, not required; we are testing regularly and wearing masks

#### Proposed changes to SUNY GE (Doug Armstead)

- Survey has concluded
- If we make no change to current GE would we be in compliance?
  - This is the question to focus our attention on
  - For example, lab requirement is optional but we are still in compliance by requiring a lab for natural science
- One issue is combining oral and written communication in a single course
  - We want to keep our courses separate
- Changes to GE goes through GE committee and we are several steps away from changing our GE

#### Common hour proposal (Kevin Sheets)

- Proposal goes to faculty senate tomorrow
- Objective is to carve out a time during the week to have a campus-wide meeting/discussion
- Identified a time with fewest classes
  - Ideally we would not hold class at this time
- Expectation is to schedule around common hour
  - MWF 1:50-2:40 plus 20 minutes before and after
  - Wednesday is the proposed time for guest speakers
  - Monday and Friday could be used for other things
- Discussed that some departments would not be able to participate
  - The committee planned for the fewest disruptions, not no disruptions

#### **New Business**

SOGIE presentation on pronoun use

Guests: Erin Morris, Associate Professor, Sport Management and

Casey Hickey, Senior Web & Digital Marketing Specialist, Marketing Office

- Powerpoint presentation on Gender Identity Training and Respecting Pronouns
  - Addressed gendered microaggressions
  - Addressed using gender-neutral language
  - Addressed using correct pronouns
- Meghan will send link to training for departments
  - [https://sunycortland.formstack.com/forms/gender\\_and\\_pronoun\\_training](https://sunycortland.formstack.com/forms/gender_and_pronoun_training)

Mediation and Resolution Service (Andy Fitz-Gibbon)

- Faculty led for faculty to resolve interpersonal conflicts
- Five faculty members currently trained in transformational resolutions
- Addresses issues of well-being and campus climate

**Open Discussion**

**Deadlines and Announcements**