

Arts and Sciences Chairs' Council  
Monday, April 6, 2020  
\*\*Virtual Meeting using Teams\*\*

## MINUTES

**Present:** Bruce Mattingly, Vincent DeTuri, Seth Asumah, Jeremiah Donovan, Patricia Conklin and Theresa Curtis, Gregory Phelan, Paul van der Veur, Flavia Dantas, Andrea Harbin, Wendy Miller, David Barclay, Kevin Sheets, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Mecke Nagel, Moataz Emam, Mary McGuire, Herbert Haines

### Administrative Update

- Non-essential employees need to submit work plan
  - This does not apply to faculty
  - Administrative Assistants need weekly updates and plan
- Updates on the tenure clock will be coming soon
- Construction has stopped
  - Moffett should still be on track
- Faculty can come to campus – practice social distancing
  - There is a very limited supply of loaner laptops
- Most SRRS forms have moved online

### New Business

- Discussed wifi issues for students
- Discussed students we don't hear from – send names to Associate Dean
- Discussed P/NC option
  - Faculty can not decide if their course is allowed P/NC
  - Discussed using a P to meet prerequisite for other courses
  - Discussed degree works exceptions
- Discussed faculty searches
- Reminder to track COVID-19 expenses
- Discussed summer research
  - Might allow for a limited number of students
  - Fall courses are unknown
- Discussed transformations
- Discussed finals week
- Discussed different communication platforms
  - Zoom, Teams, WebEx
- Discussed departments doing something for graduating seniors
- How are we connecting with each other?