

Arts and Sciences Chairs' Council
Monday, December 3, 2018

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Seth Asumah, Vaughn Randall, Patricia Conklin, Gregory Phelan, Paul van der Veur, Kathy Burke, Andrea Harbin, Wendy Miller, David Barclay, Randi Storch, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Andrew Fitz-Gibbon, Brice Smith, Robert Spitzer, Herbert Haines

Absent: Mary McGuire

Administrative Update

- FTL (full time lecture) – able to apply for scholarship money
- President's council (from Eric) – applications are down across entire system
 - We are down 300 students compared to last year, 4% decrease
 - Other SUNY's down as much as 20%
- First round of retroactive raises for UUP have gone out; coming out in two rounds
 - If you are entitled to one you will get it
- Provost has approved 25 sabbatical leave requests
 - More sabbatical leaves than money for full-time faculty replacement
 - If you are planning on requesting a full-time line the money may not be available
- Streamline approval process for requests above per-diem rate (Anna Addoniso)
- Meeting about travel funds (Randi Storch) – our funds are low
 - Long term problem, nothing will happen quickly
- SUNY Chancellor would like campuses to establish endowed chair, need \$1,000,000
 - If campus can raise \$700,000; Chancellor would contribute \$300,000
- Transformations is moved to April 12
- Spring 2019 GE assessment; GE2, GE6, GE7, GE12, and WRIT, critical thinking, information management
 - Notices for GE6, GE7, and GE12 should have gone out
 - GE2 will go out shortly
 - No categories for CT and IM, still working on how we will assess these
 - This is a lot of work for departments and it would helpful to get appropriate feedback in a timely manner
- No exams or quizzes during the last week of classes – college policy
 - Need to make a request for an exception to the Chair and Dean
 - What about a lab/practical final during the last week? – need clarification
 - We need to use the exam week for a final culminating project or exam
 - What about a single student taking a make-up exam? –this is okay
- Low enrolled courses – should have received an email from Bruce

New Business

- EPC Disability statement – See attachment
 - Make sure you talk with faculty – onus is on student
 - Who is responsible for compliance?
 - “Since accommodations require early planning and generally are not provided retroactively” – will the students understand retroactive? There is probably a better way to write this.
 - Need a speech box (in quotes) to know what exactly goes into the syllabus
 - Why did they remove the confidentiality statement?

Open Discussion

- How is feedback getting back to faculty with Watermark? How are faculty accomplishments moving up the chain?
 - We need to revisit what is working and what is not working

Announcements and Deadlines

College Community Orchestra Concert: Tuesday, December 4, 8 PM at 19 Church Street

- UUP Holiday Gathering is on Friday from 4-7 in Jacobus
- Chemistry is meeting with registrar’s office about corequisite courses in a few weeks – invitation for all departments with this issue to attend
- Call for participation for Black History Month