

## Processing a "What If" Audit in Degree Works

The "What If" feature allows you to explore different majors, minors, or concentrations to understand the required courses and to see how your completed coursework meets those requirements. The "What If" audit does not officially change your major, minor or concentration.

The screenshot shows the 'What If' audit interface. At the top, there are tabs for 'Worksheets', 'Plans', 'Notes', 'Exceptions', and 'GPA Calc'. Below these, there are options for 'Format' (Student View) and buttons for 'Process What-If' and 'Save as PDF'. There are also checkboxes for 'Include in-progress classes' and 'Include preregistered classes'. The main section is titled 'Select your primary area of study' and contains several dropdown menus: 'Catalog Term' (Fall Semester 2014), 'Program' (BA Pol Sci: Law & Justice (BA\_POL\_LAJL)), 'Level' (Undergraduate), 'Degree' (Bachelor of Arts), 'Major' (Political Science), 'Concentration' (Law & Justice (LAJU)), and 'Minor' ((pick a Minor)).

1. Click on the "What If" link on the left.
2. Enter the Catalog Term. You will want to choose the semester in which you hope to change your program, typically either the current semester or the next semester.
3. Enter the Program you want to explore. If the major has a concentration, you have to choose the major and concentration at this point. For example, Political Science with a concentration in Law and Justice would be: BA\_POL\_LAJU.
4. On the right, choose the concentration again, if applicable.

If you are exploring adding a minor, you should choose your current major and then choose a minor at this point.

5. Click "Process What If."

## Adding a Second Major or Minor

You can choose to explore a double major or minor through the "What If" feature. Follows steps 1-3 above, then add your second major or minor in the "additional area of study" box before processing the What If audit.

The screenshot shows the 'Select your additional areas of study' interface. It features four dropdown menus: 'Program for additional areas' (BA History (BA\_HIS)), 'Major' ((pick a Major)), 'Concentration' ((pick a Concentration)), and 'Minor' ((pick a Minor)). To the right of these menus is an 'Add' button. Below the 'Add' button is a list titled 'Chosen Areas of study' which contains the text: MAJOR : History PROGRAM: BA History (BA\_HIS). Below the list is a 'Remove' button.

## Planning for Future Classes

You can also incorporate "Look Ahead" courses into your "What If" audit. This allows you to see how the courses you plan to register for will fulfill degree requirements in the new major, minor, or concentration you are considering.

Add courses in this area, and then process the What If audit. The courses will appear on the audit in blue as "Planned."

### Choose Your Future Classes

Enter a course and click Add Course

**Subject**

**Number**

Courses you are considering

## Additional Options

**Worksheets** | Plans | Notes | Exceptions | GPA Calc

Worksheets

Format:

Include in-progress classes

Include preregistered classes

History

**What If** >

Look Ahead

Select your primary area of study

**Catalog Term**

**Program**  **Major**

**Level**  **Concentration**

**Degree**  **Minor**

After entering your program information, you can choose to "Save as PDF" (instead of Process What If) if you would like to save or print your What If audit.

You also have the option of including or excluding the courses you are currently enrolled in or pre-registered for the next semester. Un-clicking the boxes to exclude the courses can be helpful if you are considering changing your course schedule with a change of major.