

## 2021-2022 Faculty Research Program Application Humanities, Arts and Performing Arts

**THE FACULTY RESEARCH PROGRAM (FRP)** is designed to promote research among all full-time, tenure-track, teaching faculty and professional staff. The FRP provides funding for projects that are new and likely to lead to future funded research. Awards may be used for personal compensation and/or undergraduate research support. Faculty compensation is payable during summer only.

Name of Applicant: \_\_\_\_\_

Department: \_\_\_\_\_ Telephone Extension: \_\_\_\_\_

Email: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Date: \_\_\_\_\_

**Applications are due to RSPO by:**

**Friday, March 26, 2021.**

**\*Upload the application and supporting documentation to the [Formstack Submission](#) link.\***

*Projects must be completed by June 30, 2022.*

A complete 2021-2022 FRP application will contain the following in this order:

- \* Application completed and signed by the Applicant (Page 1 of 4).
- \* Budget Page (Page 2 of 4).
- \* Signed Application Agreement (Page 3 of 4).
- \* Signed FRP Application Checklist (Page 4 of 4).
- \* Project Abstract of up to 200 words in language understandable to an informed layperson.
- \* Curriculum Vitae (maximum of two pages).
- \* Narrative, including all six sections specified in Section E. 2. g. of the FRP guidelines (2-3 pages).
- \* References cited page (listing complete citations only for those references cited in the narrative text).
- \* Any other applicable attachments specified on the checklist.

**The College Research Committee reserves the right to reject incomplete or late applications.**

**SUNY CORTLAND**  
**2021-2022 Faculty Research Program (FRP)**  
**Budget Page**

**Proposed budget.** Itemize all projected expenditures in detail up to \$3,000. All funds must be expended between July 1, 2021 and June 30, 2022 unless otherwise approved in writing by the Research and Sponsored Programs Office. Please note that approval of funds for travel reimbursement will be strictly confined to travel that is clearly and directly related to and necessary for the research enterprise itself (as opposed, for example, to the dissemination of findings).

A) Faculty Personal Compensation; include fringe benefits in Section C:

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B) Student Salaries (Undergraduates: at least \$13.50 per hour; Graduates: at least \$15.50 per hour; include fringe benefits in Section C):

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C) Fringe Benefits (Faculty: 15%; Undergraduates: 5.5%; Graduates: 16.0%):

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D) Other:

1) Other Personnel Services (one-time payments for consultants, transcriptions, etc.; please contact RSPO for appropriate documentation requirements):

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2) Travel (itemize travel, meals, lodging, etc.):

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3) Supplies and materials:

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4) Other:

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**GRAND TOTAL REQUESTED**      \$ \_\_\_\_\_

**APPLICATION AGREEMENT**  
**BETWEEN**  
**2021-2022 FACULTY RESEARCH PROGRAM APPLICANT**  
**AND**  
**THE STATE UNIVERSITY OF NEW YORK COLLEGE AT CORTLAND**  
**COLLEGE RESEARCH COMMITTEE**

The applicant understands, agrees and certifies:

1. That the State University of New York College at Cortland College Research Committee in coordination with the Research and Sponsored Programs Office may revoke this award in whole or in part at any time if the recipient's relationship with the College ceases to exist, provided that such revocation shall not apply to any award funds obligated prior to the revocation date if such obligations were made solely for the purposes set forth in this application.
2. That the applicant has read and accepts the terms and conditions of this program as stated in this 2021-2022 Faculty Research Program (FRP) Application and in the 2021-2022 FRP guidelines, including all applicable requirements of the Institutional Review Board and the Institutional Animal Care and Use Committee.
3. That the applicant will assure that any funds granted as a result of this application shall be expended solely for the purposes set forth in this application, and any funds not expended upon completion of the project or on the termination date of the award (whichever is earlier) shall revert back to the Research and Sponsored Programs Office.
4. That the applicant will secure advance written approval of the Research and Sponsored Programs Office prior to implementing any major changes in the project budget or scope of work as approved by the College Research Committee.
5. That all project activities and expenditures (other than preparing proposals for external funding to continue project research efforts and completing required reports) shall occur during the period July 1, 2021 through June 30, 2022 unless otherwise specifically authorized in writing by the Research and Sponsored Programs Office. Any such authorization shall not extend the end date of a 2021-2022 Faculty Research Program Award beyond June 30, 2023.

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APPLICANT SIGNATURE

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DATE

