

2022-2023 Faculty Research Program Application Humanities, Arts and Performing Arts

THE FACULTY RESEARCH PROGRAM (FRP) is designed to promote research among all full-time, tenure-track, teaching faculty and professional staff. The FRP provides funding for projects that are new and likely to lead to future funded research. Awards may be used for personal compensation and/or undergraduate research support. Faculty compensation is payable during summer only.

Name of Applicant: _____

Department: _____ Telephone Extension: _____

Email: _____

Title of Project: _____

Date: _____

Applications are due to RSPO by:

Monday, March 21, 2022 by 5:00p.m.

Upload the application and supporting documentation to this [Submission Link](#)

Projects must be completed by June 30, 2023.

A complete 2022-2023 FRP application will contain the following in this order:

- * Application completed and signed by the Applicant (Page 1 of 4).
- * Budget Page (Page 2 of 4).
- * Signed Application Agreement (Page 3 of 4).
- * Signed FRP Application Checklist (Page 4 of 4).
- * Project Abstract of up to 200 words in language understandable to an informed layperson.
- * Curriculum Vitae (maximum of two pages).
- * Narrative, including all six sections specified in Section E. 2. g. of the FRP guidelines (2-3 pages).
- * References cited page (listing complete citations only for those references cited in the narrative text).
- * Any other applicable attachments specified on the checklist.

The College Research Committee reserves the right to reject incomplete or late applications.

SUNY CORTLAND
2022-2023 Faculty Research Program (FRP)
Budget Page

Proposed budget. Itemize all projected expenditures in detail up to \$3,000. All funds must be expended between July 1, 2022 and June 30, 2023 unless otherwise approved in writing by the Research and Sponsored Programs Office. Please note that approval of funds for travel reimbursement will be strictly confined to travel that is clearly and directly related to and necessary for the research enterprise itself (as opposed, for example, to the dissemination of findings).

A) Faculty Personal Compensation; include fringe benefits in Section C:

B) Student Salaries (Undergraduates: at least \$13.50 per hour; Graduates: at least \$15.50 per hour; include fringe benefits in Section C):

C) Fringe Benefits (Faculty: 14.5%; Undergraduates: 6.0%; Graduates: 13.0%):

D) Other:

1) Other Personnel Services (one-time payments for consultants, transcriptions, etc.; please contact RSPO for appropriate documentation requirements):

2) Travel (itemize travel, meals, lodging, etc.):

3) Supplies and materials:

4) Other:

GRAND TOTAL REQUESTED \$ _____

APPLICATION AGREEMENT
BETWEEN
2022-2023 FACULTY RESEARCH PROGRAM APPLICANT
AND
THE STATE UNIVERSITY OF NEW YORK COLLEGE AT CORTLAND
COLLEGE RESEARCH COMMITTEE

The applicant understands, agrees and certifies:

1. That the State University of New York College at Cortland College Research Committee in coordination with the Research and Sponsored Programs Office may revoke this award in whole or in part at any time if the recipient's relationship with the College ceases to exist, provided that such revocation shall not apply to any award funds obligated prior to the revocation date if such obligations were made solely for the purposes set forth in this application.
2. That the applicant has read and accepts the terms and conditions of this program as stated in this 2022-2023 Faculty Research Program (FRP) Application and in the 2022-2023 FRP guidelines, including all applicable requirements of the Institutional Review Board and the Institutional Animal Care and Use Committee.
3. That the applicant will assure that any funds granted as a result of this application shall be expended solely for the purposes set forth in this application, and any funds not expended upon completion of the project or on the termination date of the award (whichever is earlier) shall revert back to the Research and Sponsored Programs Office.
4. That the applicant will secure advance written approval of the Research and Sponsored Programs Office prior to implementing any major changes in the project budget or scope of work as approved by the College Research Committee.
5. That all project activities and expenditures (other than preparing proposals for external funding to continue project research efforts and completing required reports) shall occur during the period July 1, 2022 through June 30, 2023 unless otherwise specifically authorized in writing by the Research and Sponsored Programs Office. Any such authorization shall not extend the end date of a 2022-2023 Faculty Research Program Award beyond June 30, 2024.

APPLICANT SIGNATURE

DATE

SUNY CORTLAND

2022-2023 Faculty Research Program (FRP) Application Checklist

Please verify a complete application by checking each item below as applicable. My application includes . . .

- () 1..... my completed application.
 - () 2..... my abstract of no more than 200 words understandable to an informed layperson.
 - () 3. . . . my narrative including each sub-header specified in Section E. 2. c. of the FRP guidelines.
 - () 4..... references I've cited (i.e., bibliographical references to works cited in my narrative).
 - () 5..... my budget page (including an attached sheet explaining supplies exceeding \$500).
 - () 6..... my signed Application Agreement with the College Research Committee.
 - () 7..... my two-page curriculum vitae.
 - () 8..... my signed Application Checklist (this page) and other applicable attachments specified below.
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- () 9. My project will involve human research participants.¹
 - () 10. My project will involve the use of live vertebrates.(excluding human research participants).¹
 - () 12. I have previously received a Faculty Research Program (FRP) award: () Yes () No
 - () 13. I have received or will receive financial support for this project: () Yes () No
 ➤ If yes, I have attached a separate sheet detailing and listing all sources and amounts of support for this project (previous and projected). () Separate sheet attached
 - () 14. This project (i.e., data collection / primary investigation) will be carried out: () On campus
 () Off campus
 - () 15. This application is a resubmission of a prior FRP application? () Yes () No
 ➤ If yes, I have addressed the previous proposal comments. () Separate sheet attached
 - () 16. I understand that if I do not provide all requested information the College Research Committee may disqualify my proposal.

¹ Note: Any project using human research participants or with live vertebrate animals must comply with SUNY Cortland's General Policies Regarding the Use of Human Participants and Animals in Research.
<http://www2.cortland.edu/offices/rspo/policies-and-procedures/>