

**SUNY Cortland Spring 2023 Panhellenic Recruitment Rules**; PNM refers to Potential New Member

In keeping with the dignity and good manners of Panhellenic women:  
Avoid negative comments about any Greek or college woman;  
Create friendly relations between Greeks and non-Greeks;  
Avoid negative publicity on Panhellenic matters and/or  
Avoid negative publicity in general

1. All recruitment events must follow whatever pandemic preventative measures are in place. The school's Greek Advisor will oversee this area.
2. First semester first year students are not academically eligible per SUNY Cortland policy. No exceptions.
3. Sorority members cannot suggest to any Potential New Member (PNM) that they refuse an invitation or a bid from one chapter in order to wait for an invitation or bid from another chapter.
  - a. Sorority members shall encourage PNMs to give all chapters a chance and not "single select."
4. There will be no implied or direct promising of bids/membership offers to any potential new member.
5. Food, drink, men, and other non-members of the sorority are not allowed at recruitment events.
  - a. Obvious exception is for all registered PNMs.
6. Virtual registration will begin 9 am on Wednesday, January 18, 2023 and close at 9 pm on Sunday, February 5, 2023.
7. PNMs who do not show up for a Panhellenic event for which they have been scheduled will be dropped from Formal Recruitment unless excused by the school's Greek Advisor.
8. Chapter specific informational tabling cannot take place until after February 15, 2023 and only if allowed by any pandemic related policies in place at that time. The one exception would be any SGA coordinated Club Involvement Fair that may take place at the beginning of the semester.
  - a. Nu Sigma Chi is exempt from this as they do not participate in formal recruitment.
9. Sorority members may not buy anything for a potential new member nor can the opposite happen.
  - a. If name tags are to be used, they will be provided for PNMs by Panhel and not by chapters.
10. Any questions asked about a sorority other than your own are to be referred back to the Recruitment Counselors (RCs), the Panhellenic Vice President of Recruitment (or her Assistant) and/or the Greek Advisor.
  - a. This must be stressed to all chapter members. Names of these individuals will be provided separately.
11. No sorority member(s), including alumnae, may visit a PNM in their place of residence unless they happen to already live together. That roommate cannot have sisters visit.
12. No PNMs can visit a chapter house, off-campus apartment or on-campus residence hall room in which sorority members live (unless they happen to live there as well).
  - a. If a PNM does show up at a chapter house, etc. they must be asked to leave.
13. Strict silence will last from the end of a PNM's last event until after membership offers (and Snap Bids) are distributed to all PNMs and responses received. Chapters will be notified when Strict Silence has ended for them. Strict silence is defined as verbal, written, printed, text message and/or social media communication between PNMs and sorority members (including alumnae). During this time sisters cannot communicate with PNMs about anything related to Greek life. This restriction will be explained to the PNMs during formal recruitment.
14. To help sisters remember the current Recruitment rules the rules must be prominently posted within each chapter house AND posted electronically on a site to which all sisters have access. They should also be read aloud at chapter meetings prior to the first official event with reminders provided as needed. Rules will also be linked off the SUNY Cortland's [Fraternities and Sororities web site](#).

**Immediately let the school's Greek/Panhellenic Advisor know if any recruitment related rules are broken.**

**Procedural Related Rules:** Procedures may change depending on the status of any ongoing pandemic.

1. No potential new member is bound to a sorority unless a bid/offer of membership is completely and properly signed in front of the school's Greek Advisor (or their appointed designee). This includes the MRABA form.
2. All sororities require a cumulative GPA of 2.50 in order to be academically eligible for consideration. SUNY Cortland has agreed to accept that requirement. SUNY Cortland also requires that PNMs must be full-time students and have completed at least 12 credit hours at SUNY Cortland. Individuals on either Academic Probation or Academic Warning are not academically eligible.
3. Incoming Transfer Students must have at least a 2.5 cumulative GPA, must have completed at least 24 post-high school credit hours AND must submit a transcript from all colleges attended as verification of eligibility. They may attend recruitment events pending this verification.
  - a. Transcripts are due no later than 12 Noon on Friday, February 10, 2023 and must be submitted to the Greek Advisor electronically. Unofficial transcripts will be accepted. Any PNM with questions or concerns about meeting this deadline should speak with the Greek Advisor and/or access the appropriate procedural document off the school's [Fraternities and Sororities website](#).
  - b. Anyone who has not provided their transcript by this deadline will be dropped from recruitment unless they have previously discussed their situation with the school's Greek Advisor.
4. It is the responsibility of each chapter's VP of Recruitment and/or Recruitment Chair to inform all of their sorority members about the Recruitment Rules which are in effect. This includes alumnae and visiting sisters from other chapters. If these women break any of the rules, the Cortland chapter will be held responsible.
5. All deadlines are to be met by the Chapter's VP of Recruitment and/or Recruitment Chair(s). If they are unable to meet these deadlines it is their responsibility to get another sister to do this for them.
6. All "invite back" lists are to be submitted by the date/time provided by the Greek Advisor during Formal Recruitment. This is determined in consultation with our NPC RFM advisor. Lists that are submitted late will result in that chapter being fined \$20 for every hour that it is late.
7. All final bid lists (after Preference events) are to be submitted by the date/time provided; The fine for late submissions is \$50 per hour. All lists are to be submitted electronically. Items to be submitted are:
  - a. Alphabetized list (by last name) of all women being offered membership – the "A" list
  - b. List in preference/ranked order of women to whom chapter would like to offer membership if anyone on the "A" list declines the offer
    - i. This "B" list includes the names of every other PNM that attended that chapter's preference event
  - c. Remember: Chapters cannot make offers of membership directly or indirectly to any PNM.
  - d. Congratulation/Welcome cards for all women who have accepted offers of membership may be distributed by chapter members beginning at 9 am on Wednesday, February 15, 2023.
8. Bid matching typically takes place the day after Preference Events but may be done the evening before if time allows. Membership Invitation Day typically takes place the day following Bid Matching. This usually falls on a Tuesday.
9. A potential new member is bound to a sorority for one calendar year from the date when a bid is completely and properly signed. There are no exceptions to this rule.
  - a. Example: If 'Suzy' accepts a bid from Sorority A and then changes their mind, they are unable to join another sorority for one calendar year. However, Suzy is still eligible to join Sorority A within that year should they change their mind AND the sorority still wants to offer them membership.  
Offers of membership do not automatically remain valid from one semester to the next.
10. For Nu Sigma Chi, all event attendance lists are to be submitted electronically no later than 12 noon of the day following each event. The late fine will be \$20 per hour, \$50 per hour for the final bid list(s).
11. Any chapter offering membership to someone not deemed academically eligible will be fined \$100 for each time this happens. This is taken straight from the Greek Life Operations Manual.
12. The SUNY Cortland Greek and/or Panhellenic Advisor(s) has permission to attend any and all Panhellenic recruitment events.