

## FRATERNITY/SORORITY ANNUAL REPORT

Due Date: **Monday, May 1, 2023**

These reports are to be submitted electronically. When appropriate, information should be presented in chronological order. It is strongly recommended that Summer and Fall 2022 information be compiled in January 2023.

Organization Name:

Academic Year 2022 - 2023

Name and Position of Person Submitting Report:

No. of Active Members [in Cortland] in the Fall:

No. of Active Members [in Cortland] in the Spring:

SUNY Cortland is looking for accurate and complete information for all areas listed below. The required information can be presented in list or paragraph form and can vary between questions. Reports should include activities and information relevant to academic year 2022-2023 plus any Summer 2022 and Winter Break 2023 activities. Make sure to include organizational conventions, conferences, etc. List each activity only once and include it in the most appropriate section.

- 1. Academic and scholarship activities and achievements** (Organizational and/or individual recognition and when/for what time period)  
Examples: Dean's List, President's List, induction into academic honor societies, etc. Don't include Fall 2022 achievements for those who joined in Spring 2023.
- 2. Individual and/or chapter special recognition** (Need the specific award title, when received and from whom)  
Examples: Chapter and/or National awards, SUNY Cortland awards, induction into Nat'l Society for Leadership & Success, etc.
- 3. Community Service:** Include specific volunteer activity, date of activity, participation information, and number of hours.  
Example: April 9: Event volunteer, *Polar Plunge*; 7 members for 2 hours each OR 7 members for a total of 14 hours
- 4. Philanthropy/Fundraising:** Include amount of money raised for which charities/causes and when.  
Example: April 12-14: Sold pinwheels for Prevent Child Abuse America; Raised \$300.25
- 5. Financial Management:** Basic information: Are all dues paid, any money owed (National, vendors, etc.), challenges being faced, any major changes in how group conducts financial business and how said changes are or are not working out.
- 6. Leadership/Membership Development:** Programs attended, facilitated, etc. as well as non-Greek leadership positions held.  
Example: Regional conferences and workshops, SUNY Cortland sponsored speakers and workshops, non-Greek leadership positions such as club officers, RAs, OAs, team captain, etc. Dates are needed for all programs, conferences, etc.
- 7. Recruitment and New Member Education/Intake Process**  
Example: Number of people in each semester's class/line, retention numbers, programming revisions, challenges faced, etc.  
Also include names of any recruitment specific events, the dates they were held, and the number of PNMs/guests that attended.

8. **Social Activities:** What held and on what date; Include estimate of attendance numbers for non-chapter/colony members present.
9. **Alumni Relations:** Discuss how chapter/colony stays connected with its alumni (Newsletter, programming, advisors, board, etc.). Include any future anticipated changes/improvements.
10. **Public Relations:** Discuss how chapter/colony promotes itself (and its activities) both within the organization and with the general public. Include any future anticipated changes/improvements.
11. **Relationship with host institution (SUNY Cortland):** Discuss current relationships that exist with SUNY Cortland chapter advisor(s), academic departments, Student Affairs offices, Greek Advisor, etc. Also include any plans for future improvement and/or new partnerships.
12. **Greek Councils:** Discuss how the chapter/colony participates in and/or supports any council to which it belongs. List members serving as council officers as well as all council events that chapter/colony members attended; Include dates for each event
13. **Miscellaneous:** Anything else worth mentioning that may not fit in elsewhere. Allegations/Sanctioning would go here if applicable.