

Cortland

State University of New York College at Cortland

UPDATED PROPOSAL TO FUNDRAISE, PRIMARILY FOR GREEK ORGANIZATIONS

Name of Organization: _____

Name of Fundraising Project: _____

Full Description of Project: _____

Purpose of the Project: _____

How is money to be collected, where go? Note: If less than 100% is going to the charity/cause then need to indicate percentage of money going to charity/cause and portion going to chapter/colony/council.

How will money get to beneficiary? _____

Where are you going to do this project? _____

Date(s) of Event: _____

Is there a vendor contract involved: _____ Yes _____ No

If yes, who is the vendor? _____

If yes, have you contacted the ASC Executive Director for permission? (x4627) _____ Yes _____ No

Who is in charge of this event for the chapter/colony/council? Print name(s):

Telephone Number(s): _____

Email Address(es): _____

What services and/or equipment will the project need (i.e. tables, chairs, etc.) _____

If parking is needed, have you contacted Parking Operations and Security? _____ Yes _____ No

Greek organizations: Submit this form electronically to Sandra.Wohlleber@cortland.edu at least 14 DAYS PRIOR TO THE EVENT Do not write anything below this sentence; That space is for the committee.

Approved: _____ Not Approved: _____

Remarks:

All fundraising efforts on campus must conform to the current SUNY Cortland policy. (College Handbook, Chapter 481, Fund Raising Policy Regarding Campus-Related Organizations.)