

FACULTY SENATE MINUTES #6

December 1, 2015

SENATORS AND MEMBERS PRESENT: K. Lawrence, M. McGuire, P. Gipson, J. Hartsock W. Miller, D. Kilpatrick, B. Spitzer, D. West, D. VanLangen, J. Kobritz, A. Blavos, O. White, S. Shi, A. Dearie, T. Hanford, G. Rinefierd, K. Pristash, R. Powell, N Chaddock, P. Schroeder, A. Fitz-Gibbon, M. DiVita, M. Braun, E. Bitterbaum, D. Duryea, J. Walkuski, S. Anderson

SENATORS AND MEMBERS ABSENT: N. Karkov, L. Brady, R. Borden, M. Seyfried, Z. Newswanger, N. Kane, C. Widdall, T. Phillips, S. Buta, M. Curaj, M. Prus, G. Sharer, B. Hodges, J. McNamara, J. Curtis

GUESTS PRESENT: F. Pierce

I. APPROVAL OF THE MINUTES: The Minutes from November 10, 2015 were approved.

II. SENATE ACTIONS:

There were no Senate actions.

III. CHAIR'S REPORT - The Chair opened the meeting by reporting about the existing crucial need for a Vice Chair. She reported that she was hoping to have one in place in January, since next year will be an important term, with the SUNY University Faculty Senate Plenary being held here next Fall 2016. There is also an opening for Secretary. She distributed a University Faculty Senate *Bulletin* containing important announcements. Chair Lawrence read the committee reporting schedule for the Spring 2016 term {*SEE Appendix 1*} She thanked the Review of Governance Committee for this new procedure, which has made reporting from committees very successful and more efficient.

IV. VICE CHAIR'S REPORT - No Vice Chair.

V. TREASURER'S REPORT – M. McGuire – The Treasurer reported that there is \$537.00 in the Faculty Senate Memorial Scholarship account.

VI. SECRETARY'S REPORT – No Secretary.

VII. PRESIDENT'S REPORT:

- Black Student Union
- Multi-Cultural Committee
- Jets Leadership
- Budget – Rational Tuition Policy
- International Arena

VIII. STANDING COMMITTEE REPORTS:

Student Affairs Committee – T. Phillips, Chair – *SEE Committee Reporting Schedule.*

Academic Faculty Affairs Committee – A. Fitz-Gibbons, Chair – *SEE Committee Reporting Schedule.*

Planning Committee – M. DiVita, Chair – *SEE Committee Reporting Schedule.*

Educational Policy Committee – C. Widdall, Chair – *SEE Committee Reporting Schedule.*

Professional Affairs Committee – K. Pristash, Chair – *See Committee Reporting Schedule.*

IX. OTHER COMMITTEE REPORTS:

College Research Committee – B. Hodges, Chair –

Report to the Faculty Senate College Research Committee (CRC)

The CRC met for the first time this academic year on October 28, 2015.

The CRC reviewed the deadlines and qualifications of the Faculty Research Program and the DiNardo-Waring Outstanding Achievement in Research Award (OARA)

- FRP: Deadlines: To Dean's Office Friday, 1/29/16 - To RSPO Office Friday, 2/5/16
- OARA: Self-nominations and nominations from other SUNY Cortland faculty and professional staff will be accepted. The names and departments of nominees should be sent to Amy Henderson-Harr, Research and Sponsored Programs Office, 402 Miller on or before **February 5, 2016**. RSPO will notify nominees of their recommendation by **February 7, 2016**. Nominee packet of materials due to RSPO by **February 19, 2016**. The College Research Committee will evaluate nomination packet materials and make a recommendation(s) to the Provost by **March 4, 2016**.
 - OARA review meeting to occur in February will be set prior to Thanksgiving.
 - CRC will meet prior to the end of February to review FRP proposals

The CRC Chair indicated she has received a number of inquiries about the FRP which may indicate an increase in proposals.

The CRC agreed to craft an appeal for increased funding for FRP.

Committee on Teaching Effectiveness – J. Walkuski –

Report to Faculty Senate 12/01/2015

The committee met on November 11, 2015. Agenda items included the following:

1. The committee discussed the replacement of the Perdue teaching evaluation system as per conversations that have been held over the past few years with Amy Berg, Associate Provost of Information Resources. The present program used to collate and analyze student responses was designed over ten years ago and due to software upgrades and limitations, the program used to collate the data from the present teaching evaluation system is becoming obsolete. JW has met with Amy Berg and her staff in the past to discuss possible web-based replacements. It has been communicated by Amy Berg the costs of rewriting the programming may be cost prohibitive and those staff who worked on the development of the program are no longer with the college. She has asked that the CTE committee meet with her to discuss possible alternatives available through commercial and/or non-profit entities.

Based on the above, committee members suggested the following:

- Arrange a meeting between the CTE and the Faculty Development Committee (FDC) in order to discuss whether there needs to be a standard created or an agreement across faculty on what constitutes good teaching.
- Arrange for the CTE committee meet with Mark Prus (Provost and Vice President of Academic Affairs), Amy Berg (Associate Provost, Information Resources), Michael Kniffin (Chair of the FDC) and Carol Van Der Karr (Associate Provost, Academic Affairs) in order to summarize concerns regarding the definition of effective teaching and to develop a common language so that any discussions between faculty/staff and the administration are fruitful. The end goal of this/these discussion(s) will be the eventual piloting and potential adoption of a new system to be used for the evaluation of teaching by faculty and staff.

2. Liaison with Faculty Development Committee - After a brief discussion, it was agreed that the CTE should first meet with the FDC in order to discuss and articulate any and all commonalities regarding agreed upon descriptors and characteristics of effective teaching by faculty and staff.

UPDATES: JW has spoken to Mike Kniffin, Chair of the FDC. He does not feel that at this time the FDC would be able to meet with the CTE. I was suggested by JW that he meet with the CTE members in order to begin the conversation regarding the assessment and evaluation of teaching on our campus. The meeting will be called for by the end of this week.

The CTE will also be invited to meet with Amy Berg regarding the status of the server-based Perdue System. These discussions will hopefully lead to a recommendation by the

CTE of an alternative system of teaching evaluation.

3. Selection of Chair – JW will be stepping down as chair of the committee at the end of this semester as he will be on medical leave next semester. When he is cleared for his return to work, he will continue to serve as a member of the committee until the end of his term.

Respectfully submitted: JJW (12/01/15)

General Education Committee – J. McNamara, Chair – Faculty Senate Report for
General Education Committee
12-1-15

Curriculum Passed

1. ANT/SOC/CRM 372 – Cross-Cultural Study of Global Violence (GE 12 Science, Technology, Values and Society)
2. FRE - 425 - French Cinema (GE 8 The Arts)
3. MUS 133 Music and Queer Identity (GE 11 Prejudice and Discrimination)
4. MUS 137 Survey of American Popular Music (GE 8 The Arts)

The General Education Committee has resumed the assessment schedule after completing the General Education Program Revision. Committees have been formed for GE 1, Quantitative Skills, and GE 4, U.S. History and Society, with professors who teach in that area to help create rubrics for the assessment that will commence in the spring semester. Carol Van Der Karr and Jenn McNamara have been attending the meetings as representatives of the GE Committee. The GE 1 and 4 committees are in the final stages of refining their individual rubrics. After receiving feedback during the program revision, a GE 11, Prejudice and Discrimination, committee was formed to acquire information from the professors teaching in this category about a potential update in this area. The professors are compiling data to this end. Carol and Jenn are attending these meetings as well as representatives of the GE Committee.

Graduate Faculty Executive Committee – J. Curtis, Chair – There was no report from the committee.

X. AREA SENATOR: O. White reported that he and another faculty member from the School of Education, Cindy Benton, were the ASC chopped champions in the staff/faculty cook off.

XI. SUNY SENATOR: N. Chaddock, Chair – Noelle Chaddock reported about the BSU Town Hall meeting and asked the body to think about a conversation about freedom of speech vs. micro-aggressions.

As an outcome of the discussion on diversity it was decided that a work group would be constituted of people interested in reviewing the SUNY Cortland Diversity Statement. Wendy Miller has agreed to be in charge. Anyone interested in volunteering for this

committee is encouraged to contact W. Miller.

XII. STUDENT SENATORS' REPORT – M. Braun – The student senator reported that the financial board of SGA will be creating surveys to ask the students what food they would like the dining service, Fuel in the Student Life Center, to serve.

XIII. COMMITTEE ON COMMITTEES – G. Evans, Chair – No report.

XIV. UNFINISHED BUSINESS: - There was no Unfinished Business.

XV. NEW BUSINESS: There was no New Business.

XVI. ANNOUNCEMENTS: There were no announcements.

Respectfully Submitted,

Barbara Kissel
Recording Secretary

The following reports are appended to the minutes in the order that they are distributed:

- (1) Committee Reporting Schedule, submitted by K. Lawrence, Chair

APPENDIX 1

Committee Reporting Schedule
submitted by K. Lawrence, Chair

<u>Meeting Date</u>	<u>Committee(s) Reporting</u>
02/02/16	Student Affairs Committee Academic Faculty Affairs Committee
02/16/16	Planning Committee Educational Policy Committee
03/16/16	Professional Affairs Committee Committee on Teaching Awards
03/22/16	Committee on Teaching Effectiveness College Research Committee

04/05/16

General Education Committee
Graduate Faculty Executive Committee

05/03/16

Committee on Committees