**Graduate Faculty Executive Committee**

**Meeting Minutes**

**November 14, 2011**

Members Present: J. Alemzadeh; C. Benton; J. Curtis; T. Fay; J. Feliciano; T. Frenyea; E. Gravani; T. Hanford; E. McDowell-Loudan; P. McGinnis; J. O’Callaghan; K. Sheets; C. Van Der Karr; S. Wilson

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| **Topic** | **Comments** | **Action** |
| **Minutes** | There were no corrections to the minutes of October 17. The minutes were approved as submitted. | **Approved** |
| **Old Business** |  |  |
| 1. MST in CECE Program Alteration | C. Benton gave an overview of the revised MST program alteration as well as the associated new courses and course alterations. On the side-by-side comparison the EDU 510 title needs to be corrected. C. Benton will make the correction and send corrected table to P. Schroeder. J. Curtis made a motion to approve; seconded by K. Sheets. Unanimously approved. | **Passed** |
| 2. New Course Proposal  EDU507 – Educational Technology I-Curricular Integration of Classroom Technology | C. Van Der Karr made a motion to approve; seconded by P. McGinnis. Unanimously approved. | **Passed** |
| 3. New Course Proposal  EDU508 – Educational Technology II-Technology and Differentiated Learning in the Elementary Classroom | P. McGinnis made a motion to approve; seconded by J. Curtis. Unanimously approved. | **Passed** |
| 4. New Course Proposal  EDU677 – Culminating Project Seminar II | J. Curtis made a motion to approve; seconded by P. McGinnis. Unanimously approved. | **Passed** |
| 5. Alteration to Existing Course  EDU510 – Inquiry into Teaching, Technology and Research | S. Wilson made a motion to approve; seconded by J. Curtis. Unanimously approved. | **Passed** |
| 6. Alteration to Existing Course  EDU656 – Classroom Applications of Child Behavior | J. Curtis made a motion to approve; seconded by P. McGinnis. Unanimously approved. | **Passed** |
| 7. Alteration to Existing Course  EDU 657 – Elementary School Practicum and Research Seminar | S. Wilson made a motion to approve; seconded by C. Van Der Karr. Unanimously approved.  *Addendum – EDU 510 is the only prerequisite for this course.* | **Passed** |
| 8. Alteration of Existing Course  EDU698 – Student Teaching/ Culminating Research Project Seminar | C. Van Der Karr made a motion to approve; seconded by J. Curtis. Unanimously approved. | **Passed** |
| 9. GFEC Restructuring Proposal | C. Benton gave some background for the new members present. P. McGinnis feels the qualifications for membership to GFEC needs to be changed so that it may include graduate coordinators. At present the graduate coordinators are not qualified to be on the committee even though they coordinate grad programs. | **Further discussion tabled for next meeting** |
| 10. Travel Grant Applications | The committee received 4 applications for travel reimbursement. After review of applications and discussion of the GFEC budget, each applicant will receive a $350 award. P. Schroeder will process the award letters for C. Benton’s signature. | **P. Schroeder to process and submit award letters** |
| 11. Curriculum Change Guide | C. Van Der Karr announced that CCRC has formed a subgroup to review the Curriculum Change Guide to clarify policy vs. procedures. If anyone would like to join this group please let C. Van Der Karr know. |  |
| **Announcements** | C. Benton announced she will be on sabbatical next semester. Beth Klein has been elected to fill Benton’s seat. A new chair will need to be elected at the next meeting. | **Election of chair for the Spring semester at next meeting.** |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 10:00 a.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 11/28/2011