

Arts and Sciences Chairs' Council Meeting Minutes 3/18/13

DRAFT

Present: Bruce Mattingly, David Miller, Seth Asumah, Steven Broyles, Lori Ellis, Christopher Gascon, Gayle Gleason, Isa Jubran, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Frank Rossi, Kevin Sheets, Brice Smith, Robert Spitzer, Paul van der Veur, German Zarate.

Absent: Andrew Fitz-Gibbon, William Skipper.

Guests: none

Administrative Update: none

Associate Dean's Report: Jerome O'Callaghan

- 1) Graduation checklists are all reviewed now.
- 2) Registration for 4th quarter is today
- 3) Transfer credit disputes: both individuals and campuses can appeal to the SUNY System.

Personnel:

English hired a new Assistant Professor.

Communication Studies hired for the PRAD position. A second Com. Studies search is ongoing.

Economics made an offer.

Success in six of eight. No success in two of eight. There are two ongoing searches.

Question: if a retirement happens in a department, when do we submit requests?

Answer: any time.

Question: when colleagues approach HR about phased retirement, is there any follow-up?

Answer: Bruce will check with Joanna Barry.

Facilities:

The FF and E budget meeting about Bowers has happened.

Budget: no developments

Curriculum: no developments

Other:

SST and Math got their NCATE response in the last week.

Old Business

Accessibility of course materials. FYI, a handout from our webpage (disability). It is a federal requirement that class materials be available to students with sight issues. The department or Department's work study student would do the scanning or in the future, work studies in Jeremy Zhe's office.

Teacher Access Committee: Amy Berg, Zhe, Michelle Cryan, Josh Peluso, Rombach, G. Getto, M. Saracene and others. G. Getto has since resigned.

Comment: it's not the job of the department or department work studies, or faculty to do this. Too much is offloaded onto academic departments already.

Bruce: we need an Arts and Sciences representative on Tech and Access. Also, A&S will support ODS getting more work studies.

Seth: other disabilities require different style of lecture from faculty.

Fall '13 Scheduling

Heavily booked times – fourteen A&S courses were not placed. This was reduced by Rhonda to zero. If new requests are needed, go to Bruce, not to the Registrar.

There are too many re-edits in this process this time around. Perhaps this is a first time around bug or glitch.

Isa: the back to back factor is not being considered. In general, the Registrar folks are helpful but the timing here is very bad.

Comment: the program to create the schedule is good.

Question: when two classes clash over a time and from different schools, who decides? AAS class was adjusted time-wise.

Comment: the course creator really slowed down work for English. Workload shift.

SUNY Mobility Initiative

Related to that is the idea of the proposal by Bob Spitzer regarding the BA foreign language requirement. It will be discussed with the Modern Languages department. This is not an administrative proposal, neither is it a done deal.

Recall that we do not have a memo to the President's Office regarding this policy.

The Modern Languages department opposes reducing the 202 standard in BA to 102. Per Modern Languages this is a real language requirement, tied to "internationalization." The objective is proficiency in language and culture. 202 is needed for that.

Modern Languages: recall that many students don't need all 4 semesters due to placement.

Note: under the Spitzer proposal a department could require 202 as a major requirement.

Per Bob Spitzer, internationalization can be done many ways. We are now a rare SUNY - requiring four semesters.

Discussion continued regarding the pros and cons of the proposal.

Chris Gascon for Modern Languages; it's premature to review this as a substantive proposal. There is no sign of what problem we need to fix.

Summer SLN courses

If you want to remove a course from SLN listings, let Bruce know by 3/25/13. See the recent email.

Announcement

One catalog edit period this year.