

SUNY CORTLAND GREEK MULTICULTURAL COUNCIL CONSTITUTION

ARTICLE I. NAME

The name of this organization shall be the SUNY Cortland Greek Multicultural Council.

ARTICLE II. PURPOSE

The purpose(s) of this organization shall be to:

1. To serve as an umbrella council for all recognized fraternal organizations that can be referred to as ethnic in origin with said organizations to include those traditionally classified as African-American, Asian-American, Latina/Latino, etc.
2. To promote the awareness of multicultural diversity within SUNY Cortland and the larger Cortland community through the contributions of this Council and its member organizations
3. To support and promote the works of this Council's member organizations either individually or collectively
4. To foster respect, unity, friendship, and open lines of communication amongst all Council member organizations and the larger community in which we live
5. To promote the academic advancement of all member organizations and the larger community in which we live

ARTICLE III. CREED

All Council members are expected to conduct themselves according to the following guidelines:

1. Always keep an open mind and listen constructively
2. Respect each other
3. If disagreeing, disagree with ideas but not with those presenting them
4. Share your perspective with others so that your voice can be heard
5. Share responsibility and follow through on commitments you have made
6. Participate in Council discussions and events
7. Maintain confidentiality
8. Abide by all Council policies; remember that individuals created these policies in the best interest of the Council and its member organizations

ARTICLE III. MEMBERSHIP

1. Membership on this Council shall consist of any and all National cultural fraternities and sororities that are recognized by the College.
2. All SUNY Cortland recognized cultural fraternal organizations shall be required to be active members on this Council.
3. Each member organization will be required to provide one (1) representative to attend all Council meetings. Suggested are the following criteria that have been presumed but not stated as they apply to any holding Council office.
 - a. Said representative must be in good standing with both the College and the Organization
 - b. Said representative must have at least a 2.50 cumulative GPA and not be on either Academic Warning or Academic Probation
 - c. Said representative must be an initiated member of the Organization
4. Any and all SUNY Cortland brothers/sisters of Council member organizations are welcome

to attend a Council meeting and participate in any and all discussions. As guests, they cannot participate in any vote that is taken.

5. All Council members must be matriculated students at SUNY Cortland.

ARTICLE IV. OFFICERS

1. The officers of the SUNY Cortland Greek Multicultural Council shall be President, Vice President of Programming, Secretary, Public Relations, and Treasurer.
 - a. The SUNY Cortland Greek Advisor has agreed to serve as Treasurer if and until such a time as membership numbers and interest allow for a student to hold this position
2. All officers shall be elected by a majority vote of the member organizations in the appropriate Greek Multicultural Council meeting and as outlined by the procedures contained in the Council Bylaws.
3. All officers are expected to hold their position for one academic year.
4. No single organization can hold more than two offices so as to promote equity amongst all member organizations.

ARTICLE VI. OFFICER DUTIES

All officers are to keep binders/notebooks that can be passed down and used by all incoming officers. Records/notes/etc. from previous events/programs are to be kept in these notebooks so as to be able to provide future guidance. Said notebooks are to be purchased with Council funds and are to be stored over the summer with the College's Associate Director of Campus Activities and Greek Affairs.

The **President** shall:

- (1) Have overall responsibility for all Council operations
- (2) Call and preside at all regular and special Council meetings
- (3) Review and approve all Council contracts
- (4) Serve as ex-officio member of any and all Council committees that may be created
- (5) Delegate appropriate responsibilities regarding planned programs
- (6) Perform all other duties usually pertaining to this office

The **Vice President of Programming** shall:

- (1) Perform the duties of the President in his/her absence, inability to serve, or at his/her call
- (2) Be responsible for keeping a calendar of all major College events
- (3) Be responsible for planning and supervising any planned Council program
- (4) Oversee the delegation of tasks associated with any planned Council program
- (5) To organize and coordinate community service events on behalf of GMC
 - a. Promote collaboration between a variety of organizations and programs as appropriate
- (6) Be responsible for coordinating all necessary details for GMC to hold at least one community service project per year
- (7) Liaison as appropriate with the officers in the other 2 SUNY Cortland Greek councils
 - a. Collaborative event planning
- (8) Perform all other duties usually pertaining to this office

The **Secretary** shall:

- (1) Take attendance at all Council meetings
- (2) Create and maintain an accurate contact sheet for Council members. Distribute and update as needed.

- (3) Keep minutes of all meetings of this Council. Minutes are to be distributed to all Council members, ideally within 48 hours of the completion of each meeting. Minutes should also be sent to the Council advisor(s), the Greek Advisor (if someone else is serving as the Council's advisor) and the Executive Director of Campus Activities and Corey Union. Council minutes shall also be sent to the presidents of all member organizations if they do not happen to already hold a seat on the Council.
- (4) Ensure that all Council members have an accurate copy of the Council's governing documents
- (5) Be responsible for making all room/facility reservations for Council meetings and activities
- (6) Be responsible for any and all official Council correspondence unless provided for otherwise
- (7) Perform all other duties usually pertaining to this office

The **Treasurer** shall:

- (1) Be responsible for the general supervision of all Council finances
- (2) Keep all members informed regarding dues and/or fines owed and appropriate payment deadlines
- (3) Receive all payments due to the Council and generate/distribute the appropriate receipts
- (4) Keep written records of all transactions and maintain accurate and up-to-date records
- (5) Report on the current balance at each Council meeting
- (6) Work with the VP of Programming to organize and execute fundraisers on behalf of the Council
 - a. This responsibility is lessened if the College's Greek Advisor is serving as Treasurer, responsibility should be shared amongst student Council members
- (7) Perform all other duties usually pertaining to this office

The **Public Relations Officer** shall:

- (1) Be responsible for any and all marketing and promotion of Council events and activities
 - a. This would include but not be limited to:
 - i. Posting on social media
 - ii. Generating and distributing flyers
 - iii. Generating and submitting newspaper articles to *The Dragon Chronicle*

ARTICLE VII. ADVISOR

The Associate Director for Campus Activities and Greek Affairs shall serve as advisor to the SUNY Cortland Greek Multicultural Council. Said individual may delegate and/or share that responsibility as they deem appropriate.

ARTICLE VIII. VIOLATIONS

Violations of any regulations of this Constitution or its related Bylaws, etc. shall be handled under the guidance of the Council Advisor and could culminate in the convening of the Greek Standards Board.

ARTICLE IX. AMENDMENTS

This Constitution may only be amended by a two-thirds vote of the voting members of this Council, provided notice of the proposed amendment has been given in writing, at a preceding, regular meeting. An electronic copy of the proposed revisions will be distributed to all Council officers and representatives following that meeting. Chapter/colony presidents will also receive an electronic copy as will the College's Greek Advisor and their direct supervisor.