**Graduate Faculty Executive Committee**

**Meeting Minutes – March 18, 2013**

Members Present: J. Feliciano; T. Frenyea; E. Gravani; I. Jordak; P. McGinnis; J. O’Callaghan; B. Troyan; S. Wilson

Members Absent: T. Baroni; J. Curtis; M. Dodds; M. Gonzalez; T. Hanford; S. Pasha; L. Scott-Mack; C. Van Der Karr

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| **Topic** | **Comments** | **Action** |
| **Minutes** | The November 26, 2012 minutes were approved. | **Approved** |
| **Announcements** | There was not a quorum at the meeting today. As such, review and discussion of the curriculum items and the applications for graduate faculty status will be discussed at the next meeting.  P. McGinnis announced the seats that will be vacant at the end of this academic year:  Seat 2 – English, History, Modern Languages  Seat 4 – Literacy, Educational Leadership  Seat 5 – Health, Recreation Parks and Leisure Studies  Seat 6 – Physical Education, Kinesiology Sport Management  This Friday is the Sustainability Curriculum Workshop. P. McGinnis is no longer able to attend. C. Van Der Karr, S. Wilson, and B. Klein will be present to represent graduate programs.  GFEC does not currently have a policy regarding the process to fill a vacancy mid-year. P. McGinnis will develop a draft for the committee’s consideration.  J. O’Callaghan announced the Graduate Coordinators’ meeting scheduled for Tuesday, March 19 at 3:00 pm.  J. Feliciano announced the approval of the new Sustainable Energy Systems Program, and that one student has already applied. I. Jordak announced the new program can be found on the Physics Department webpage. We are still waiting for final approved from SED for the Communication Sciences and Disorders Program. |  |
| **Meeting Adjournment** | The next meeting will be Monday, April 1, 2013, in Moffett 103. | **Adjourned** |

Submitted by Pam Schroeder

Approved 4/1/2013