**Graduate Faculty Executive Committee**

**Meeting Minutes – September 14, 2015**

Members Present: Jena Curtis, Eileen Gravani, Ingrid Jordak, Isa Jubran, Joy Mosher, Jerry O’Callaghan, Kevin Sheets, Carol Van Der Karr,

Members Absent: Darci Bacigalupi, Ronnie Casella, Jose Feliciano, Tracy Frenyea, Thom Hanford, Jordan Kobritz, Caitlin Liberati, Syed Pasha, Nance Wilson, Andy Young

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | With no changes, the minutes from April 27, 2015 were approved. | **Approved** |
| **New Business** | Because there was not a quorum at today’s meeting there was no vote for election of Chair. | **Tabled** |
| 1. Bylaws of the SUNY Cortland Graduate Faculty | There was general discussion regarding membership criteria for graduate faculty status. Committee members present agreed that it would be beneficial to add assistant professor to the rank when applying for the position. Once this is approved by the committee, a call for applications for Graduate Faculty Status will be sent.  In addition there was discussion about the current terms of office and a few suggestions were made. These will be presented and discussed at the next meeting. | **Tabled** |
| **Meeting Adjournment** | The meeting was adjourned at 9:40 a.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 9/28/2015