College Curriculum Review Committee

Meeting Minutes

September 19, 2012

3:00 – 4:15 p.m. – Moffett 103

Members Present: R. Grantham; E. Gravani; T. Hanford; I. Jordak; J. Kronenbitter; K. Sayers-Walker; C. Schubert; A. Thomas; C. Van Der Karr;

B. Wilson;

Members Absent: J. Hartsock; J. O’Callaghan; S. Wilson

Guest: L. Scott-Mack

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| **Topic** | **Comments** | **Action** |
| **Minutes** | The minutes from September 7, 2012 were approved, as amended. | **Minutes Approved** |
| **New Business** |  |  |
| 1. New Course Proposal  PED 382 – School-Based Fitness Programming | With this new course replacing PED 386 (Fitness Pedagogy), J. Hartsock inquired what will happen with PED 386. C. Van Der Karr made a motion to recommend; seconded by A. Thomas. Unanimous. | **Passed** |
| 2. Alteration of Existing Program  B.S. Ed. in Physical Education | There was overall concern by the committee of the total number of credit hours for this program (130). E. Gravani thought it could be due to requirements by national organizations. After reviewing the side-by-side comparison, and referencing the curriculum change guide, it was determined that a free elective is not required for this program. E. Gravani will contact  L. Couturier regarding this matter. The committee tabled this proposal for the next meeting. | **E. Gravani to contact Lynn Couturier**  **Proposal Tabled** |
| **Old Business** |  |  |
| 1. New Level One Change Form – Form 7 | Suggested changed were made to the new Level One Change Form. K. Sayers-Walker made a motion to approve; seconded by C. Schubert. Unanimous. The form will be presented to GFEC for their review and approval. | **Level One Change Form 7 Approved** |
| 2. Curriculum Change Guide | A draft of the curriculum change guide was distributed to the committee for discussion at the next meeting. There was discussion about an amicable timeline for the submission of curriculum proposals for review. C. Schubert was asked to submit a recommended timeline for discussion at the next meeting. Once the change guide is finalized, I. Jordak suggested that a link be provided in the College Handbook to the curriculum change guide. | **Review and discussion of the draft curriculum change guide at next meeting.**  **C. Schubert to submit a recommended timeline for submission of curriculum proposals.** |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 4:05 pm | **Adjourned** |

Submitted by Pam Schroeder

Approved 10/3/2012