**Graduate Faculty Executive Committee**

**Meeting Minutes – October 3, 2016**

Members Present: Darci Bacigalupi; Ronnie Casella; Jena Curtis; Mark Dodds; Jose Feliciano; Eileen Gravani; Isa Jubran; Jordan Kobritz; Joy Mosher; Jerry O’Callaghan; Judy Ouellette; Kevin Sheets; Carol Van Der Karr; Nance Wilson; Andy Young

Members Absent: Tracy Frenyea; Thom Hanford; Ingrid Jordak; Caitlin Liberati;

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | The 9/19/2016 minutes have not yet been completed. | **Approved** |
| **New Business** |  |  |
| 1. GFEC Duties/Responsibilities | Jena Curtis was not able to attend today’s meeting; Mark Dodds will serve as interim chair. Today’s meeting will be 30 minutes and will then be followed by attend the Graduate Coordinators’ meeting.  Discussion ensued about further refining what GFEC is and what it should be. It is clearly more than just a body that approves curriculum. J Mosher stated that before moving on we need to understand the past history of the graduate office. What is graduate studies; what purpose does it serve; let’s do it better; who makes decisions?  It was suggested that once you are a grad student you are on your own; nowhere to go for non-programmatic issues; no grad student lounge. | **Submission to SUNY on hold** |
| 2. Meeting with Graduate Coordinators | There was discussion on many topics including:   * Need more leadership for graduate studies and graduate programs (since the close of the Graduate Studies office in 2010) * Should GFEC and Graduate Coordinators co-convene? Need for leadership and compensation * Gen Birren talked about her program’s marketing and recruitment (80+ students in their program). Jose Feliciano indicated that he was getting more funding for marketing. Judy Ouellette asked about the quality of the program when there are 25-30 students in a class. * We are able to reach out to students sooner with the online application process. It was suggested that the coordinators/departments be included with a list of these students so they as well can reach out to them. Students like to talk to the faculty members, not to admissions folks. * Why was there a cut in the number of GA internships. * The need for more instructional support for online coursework; there is a lot of demand for online course offerings and we need the support behind it. |  |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 10:40 a.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 10/31/2016