

The Institute for Civic Engagement encourages anyone recruiting students, faculty or staff, or community members, as volunteers to use the established CNY volunteer recruitment system: www.volunteercny.org, which is New York State's regional hub for posting volunteer opportunities. As such, this hub is supported by the State Commission on National and Community Service.

Using this system will make it easier for students and others to find volunteer opportunities and for Cortland community agencies, partners - and anyone else seeking to recruit volunteers – to find volunteers from among SUNY Cortland's students, faculty and staff, or the Cortland community. Although the site is not meant to replace any other methods by which volunteers are recruited, it has the potential to offer “one stop shopping” for those seeking volunteer opportunities in the Cortland area. Also, if you post your volunteer opportunities at this website, they will be available state-wide and even nation-wide to anyone seeking to volunteer

Using the system is fairly straightforward:

To use the system you must first create an account for your organization. To do this, go to <http://www.volunteercny.org/> then:

1. Click on not-for-profit partners
2. Click on sign up/registration
3. Fill in the required information
4. You will need your Federal EIN number to complete the registration form.
5. Click Submit
6. You will receive an e-mail within a couple of days verifying that your account has been created and how to log in

Once you have created an account and log in you will be taken to the organization portal (this is where you create and post new volunteer opportunities).

To learn more about how to use the system and posting volunteer opportunities click on the partner help tab at the top. This will provide step-by-step instructions on how to use the system.

If you have any questions about creating an account or using the system please contact Cyndi Guy, Community Innovation Coordinator at SUNY Cortland's Institute for Civic Engagement at Cynthia.guy@cortland.edu or call 607-753-4271.