**Graduate Faculty Executive Committee**

**Meeting Minutes**

**March 19, 2012**

Members Present: J. Alemzadeh; J. Curtis; J. Feliciano; T. Frenyea; M. Gonzalez; E. Gravani; E. P. McGinnis; J. O’Callaghan; K. Sheets;

C. Van Der Karr; S. Wilson

Members Absent: T. Fay; T. Hanford; B. Klein; McDowell-Loudan

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| **Topic** | **Comments** | **Action** |
| **Minutes** | With a minor correction to the minutes J. Curtis made a motion to approve the minutes as amended; seconded by J. Alemzadeh. | **Approved** |
| **Old Business** |  |  |
| 1. Results from ballot regarding redefining membership in graduate faculty. | The results of the ballot were 32-5. There was controversy about how the voting process was handled; this was addressed at Faculty Senate. HR responded that the process was improper. GFEC will send out another ballot. |  |
| **Other Business** | P. McGinnis suggested that when reviewing the bylaws, that they should match Faculty Senate Bylaws. Discussion followed with suggested changes to the bylaws. P. McGinnis will make the recommended changes and will send them to the committee for review and approval at the next meeting. | **P. McGinnis to send revised bylaws to committee members.** |
| **New Business** |  |  |
| 1. Alteration of Existing Course  SPA 503 – The Grammatical Structure of Spanish | J. Alemzadeh made a motion to recommend; seconded by M. Gonzalez. Unanimous. | **Passed** |
| 2. New Course Proposal  PED 533 – Autism Spectrum Disorder and Physical Education | A supporting statement from the FSA department is needed. J. Curtis made a motion to contingent pass; seconded by J. Alemzadeh. Unanimous | **Contingent Pass** |
| 3. Alteration of Existing Program  MSED in Physical Education – Adapted Concentration | J. Curtis made a motion to contingent pass (pending PED 533 approval); seconded by J. Alemzadeh. Unanimous | **Contingent Pass** |
| 4. Proposed Policy: Transfer of Academic Credit | T. Frenyea gave an overview of the proposed policy. The policy was discussed and there were some recommended changes in language. T. Frenyea will make the changes and will be brought to the next meeting for approval. | **T. Frenyea to make changes as discussed.** |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 10:00 a.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 4/2/2012