

Arts and Sciences Chairs' Council Meeting Minutes September 12, 2011

Present: Bruce Mattingly, Scott Anderson, Seth Asumah, Robert Darling, Peter Ducey, Lori Ellis, Christopher Gascon, Isa Jubran, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Gregory Phelan, Kathryn Russell, William Skipper, Brice Smith, Sharon Steadman, Randi Storch, Paul van der Veur, German Zarate.

Absent: Kathryn Russell

Associate Dean's Report: none

Personnel:

Committee vacancies still exist, and nominations are welcome at Senate meetings. Especially needed for the GE Committee – one at-large slot.

Brooks Teaching Award: Last year there was just one nominee. There is no process (!) when there is one nominee. September 27 is the deadline. Please consider your best faculty.

Lisa Kahle email re: non-renewal of an employee on the Mac side. Per Lisa, that is not accurate. Per Amy Berg: support for the Mac platform has never been higher. It won't be reduced.

TEC Steering Committee needs another member. It's a once per month meeting.

Randi Storch: Are chairs supposed to attend TEC? Not enough for program coordinator?

Bruce Mattingly: Chairs are expected, but may designate someone in their place. Arts and Sciences attendance is low.

Question: is TEC too big now? Maybe it needs reform regarding its size.

Facilities:

Bids for Bowers are four million dollars over! The issue is being resolved.

Dowd: \$4m gap in estimates. Construction is to begin the summer of 2012.

Old Main and Moffett: department move ideas shared with Facilities.

Budget:

Temp Service: is there a bigger impact in Arts and Sciences? Inevitable impact on GE sections. Where are the other cuts?

Scott Anderson: Worry about Pedagogy.

The Provost is opposed to a move to 4-3 or 4-4 load. The Dean will say thank you to the Provost. \$4.7 million was spent on temp service during 2010-2011. The college wants \$3 million. Per Bruce Mattingly: that's not realistic. \$0.5 million is possible due to full time hires this year. For example: ideas for savings – delegate it to chairs, class sizes go up, spread the PSY 101 model, curriculum changes, GE redesign, award credit for work.

President Executive Board meeting with other SUNY Presidents:
Generally it was a lecture by the Chancellor. Funding for *youth sports institute* will evaporate. The Executive Board guess is that technical colleges will change under the C.A.N. proposal. Expect a good chance that the UUP contract will be similar to CSEA.

Even with the tuition increase, the deficit is 6 million dollars plus. Not a good sign for hiring.

The Provost will announce in the near future a director for the Honors Program.

Budget Part II:

The provost will propose an increase in travel allocations to faculty.

Curriculum: none

Assessment and Accreditation:

Middle States will want course syllabi. Be prepared to provide syllabi for courses that you are offering this year. Expect an email from M.S. on this. There is no required template for syllabus.

ETS: Major field test. It can be used to compare your students to national norms – helpful for program review.

Free tests are available now for Chemistry, Business, Computer Science, Literature, English, Math, Music, Physics, Political Science, Psychology and Sociology. Contact Peter Ducey for more information.

Program Review: Department self-study is to be complete in the fall. External reviewers are to visit in February or March.

David Neal: The Department is responsible for the Program Review – it's a big hit to my budget.

Old Business: none

New Business:

Graduate Coordinators are hard to find in the summer which is a delay in the graduate admissions process.

Per Bruce Mattingly: This is a problem if it occurs in Arts and Sciences. Graduate Admissions is very much the domain of the department. It's my expectation that your department will attend to this work promptly in the summer.

Randi: Is this faculty-bashing? We need specifics to address this. We need to have the Dean stand up to this.

Isa Jubran: Is there a prompt to the department to get this?

Announcements:

The Faculty Colloquium Room is now open. Tea at 3 is sponsored by the Dean. Options for furniture are still under review. Faculty input is welcome regarding possible uses of the Colloquium.

Open meetings are coming up for Scholars' Day review. Note: some decisions are already in place; for example, student scholarship is the focus.

Issue:

Isa: There is an issue with a slow website; the response is getting worse. The old catalog – feeding into the web page numerically, not alphabetically. The server is slow. Ask Loren or Michelle.

There is a TEC meeting on September 26, 2011.