

## Arts and Sciences Chairs' Council Meeting Minutes 10/18/10

Present: Bruce Mattingly, Scott Anderson, Seth Asumah, Robert Darling, Peter Ducey, Lori Ellis, Christopher Gascon, Isa Jubran, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Gregory Phelan, Kathryn Russell, William Skipper, Brice Smith, Robert Spitzer, Sharon Steadman, Randi Storch, Paul van der Veur, German Zarate.

Introduction: Michele Lella, Secretary to the Associate Dean of Arts and Sciences

Guest: Amy Berg, Associate Provost, Information Resources

### Transition to Google Apps going well for students

In December-January, discussion re: Google Apps for Faculty/Staff. No decision yet. Talking to Oswego about their transition.

Judy: Problems with myRedDragon, tech limited, myRedDragon down; many system failures. Three class periods in CAP 100 without tech. What will be done?

Amy: Web app. server is the problem. Getting new servers immediately. More load balances at the back end. Five thousand students are now using email/myRedDragon. See improvement this week. Too big a rush.

Question: Library inside myRedDragon creates problem requiring multiple logins and log offs.

Amy: We will work in this week.

Question: Mailbox almost full – annoying messages.

Answer: Faculty quota = 512 MB. Someone in IR undid the quota.

- Limitless accounts for some but not others
- some accounts went high
- quotas are now in disarray, hence weird

Once we go to Google Apps. – we will go to 7 gigabytes for faculty/staff.

Question: We need lots more space

Answer: Google Apps.

Idea in new policy is to leave warning at 95% - only one warning.

Question: Move to Google Apps: decision making process

- o Detail needed.
- o I get a 50% warning every day!
- o Policy on replacements not clear on Mac side.

Answer: first look at faculty use of email and U drive, then go to a faculty/staff committee for a decision and implementation.

It's possible to separate U drive issue from email (discoverable legally to the outside).

If U drive remains, we need a limit on size and beware of the back-up issue

We need faculty/student input on these decisions.

- Re: replacement policy is 3-4 years depending on the model. Trying to move that to 4 years for budget reasons. Includes laptops; notices will be sent.
- List of what's in a department – Amy will get it to chair on request.

Question: Will Student Accounts go off service in September 2011? – More storage.

Question: Five MB limit on attachments for email.

Question: Entourage and Google

Answer: Summer 2011; August – that's when they close. In theory the storage opens then up but the device (hardware) is no longer supported.

Question: Quarantine for SPAM? Not clear if messages are getting out.

Answer: There may be an issue with Barracuda rules being tight. But being too tight or being too loose, each has its problems.

Question: Are we being chastised for storing too much in our email? The college needs to do more.

Answer: There are limited resources. No intention of trying to chastise. Email can't be unlimited. Server space for U drive can be much greater. Email is not designed for file management systems. We need to keep the two organized and separate.

Question: Concerning warnings – when will they phase out?

Answer: New policy goes to the President's Council within two weeks.

Question: Can I get my capacity for email up past 1.3 GB?

Answer: No. 525 MB is the policy.

Questions: Why buying Macs now?

Answer: Macs are more popular with faculty and students and have less virus risk.

Communicate – a new service for mass emails -- Expect a roll-out in January – allows Facebook and Twitter as well. Roll-out is to secretaries first.

K.R.: Thanks for coming. Sometimes hostile attitude in Miller, but you don't have it. Maybe it's the Registrar's Office.

### **Associate Dean's Report**

Question: Would you offer more at 8:30 classes on Monday, Wednesday, Friday?

Answer: Majority YES.

Comment: 75 minute classes on Monday and Wednesday very popular - negative issues regarding reducing the interval between.

### **Personnel**

Personnel Meeting coming up October 25.

-due to some individuals not following the handbook in the past year. Training is needed – review them all.

-alternate times will be offered for this meeting for those who can't make October 25.

Question: What are the negative consequences?

Answer: Regarding the meeting, none. But real consequences for violation of the handbook.

Comment: The handbook has had changes that affect personnel decisions.

Comment: This is serious work. People on the committees ought to make that commitment.

Bruce Mattingly: Handbook chapter 240.04 A – regarding chair in last year of term. The Dean has to meet with departments well in advance. Expect a call from Rhonda.

“Department Chair” Newsletter:

Two pages on interviewing strategies for chairs and committees.

**Facilities:** Master Plan information session on October 29, 2010. Fire inspection next week. Watch your email.

Facilities wants to add a heating panel to the Old Main roof to prevent icicles.

### **Budget**

SUNY Albany – retrenchment going on may impose a cap on enrollment; applies to new admits. Cap would be the same as Fall 09.

SUNY Cortland: 38 freshmen accepted in deferred enrollment to Spring 2011. Will this be an issue?

Answer: Not likely to have a strong impact on any one department.

- Pre Major Learning Community will be affected.

- Important that they recognize graduation would be 4 years later, i.e. December.

### **Curriculum**

EPC proposal on transfer credit limits

- regarding 45 hours at Cortland, 79 maximum transfer to total 124.

- that has to change in light of the new 120 hour programs.

Send comments to Bob Spitzer.

### **Assessment and Accreditation**

#### **Old Business**

Annual Report Format – Transformational Education

5 strategic priorities under Transformational Education: Inst. for Civic Engagement, undergrad research, student teaching, internships, study abroad.

Question: Study Abroad – very narrow.

Answer: Yes, it should be internationalization activities.

Comment: Kathryn Russell: All these are things we did before “Transformation” label was attached. No revolutionary new structural change. Where is “radical pedagogy” to avoid corporatized agenda serving the military?

#### **New Business**

#### **Announcements:**

Sabbatical Leave – Chair’s recommendations due to the Dean by Friday, October 22, 2010.