

**Student Government Association of the  
State University of New York College at Cortland  
Event Permission Slip**

Event Title: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Departure Time: \_\_\_\_\_ Return Time: \_\_\_\_\_

Chaperone(s): \_\_\_\_\_ Phone: \_\_\_\_\_

I \_\_\_\_\_ understand that this is a trip sponsored by  
Students' name

\_\_\_\_\_ and funded by the Student Government  
Student Government Organization

Association with funds from the Mandatory Student Activity Fee. In addition, I am aware that this is a college trip and I am expected to conduct myself as a student representative of the Student Government Association of the State University College at Cortland.

Furthermore, I am aware that because this trip is funded by the MSF and is considered a SUNY Cortland function, I must follow the procedures outlined in the Code of Student Conduct. I also understand that in the event my behavior is inappropriate, I will be held fully responsible for my actions as outlined in the Code of Student Conduct.

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***In case of an emergency, please contact my relatives at:***

Name (Mr./Ms./Mrs.): \_\_\_\_\_ Relationship: \_\_\_\_\_

Day Phone: (     ) \_\_\_\_\_ Evening Phone: (     ) \_\_\_\_\_

***Medical Information:***

Do you have any health or allergy concerns we should be aware of?      Yes    No

If yes, please explain \_\_\_\_\_

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***I understand the terms of this permission form and agree to conduct myself as a student representative of the SGA from the State University College at Cortland:***

Student's Name (Please Print): \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

SGA Organization's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: The Student Organization sponsoring this trip is responsible for collecting copies of this form from all individuals registered to attend the trip, submit those copies to the SGA Office and keep copies with them throughout the trip. PLEASE NOTE: The student organization sponsoring this trip will NOT BE RESPONSIBLE for individuals that DO NOT follow the itinerary of the event (i.e. bus arrival and departure times etc., etc.). Individuals who do not follow the itinerary will be left behind. Please be responsible and respectful of others and be prompt at all times! ENJOY YOUR TRIP.....**