**Graduate Faculty Executive Committee**

**Meeting Minutes – November 26, 2012**

Members Present: T. Baroni; J. Curtis; T. Frenyea; M. Gonzalez; E. Gravani; I. Jordak; B. Klein; D. Langhans; P. McGinnis; J. O’Callaghan; S. Pasha;

L. Scott-Mack; K. Sheets; S. Wilson

Members Absent: M. Dodds; J. Feliciano; T. Hanford; C. Van Der Karr

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| **Topic** | **Comments** | **Action** |
| **Minutes** | The October 29, 2012 minutes were approved. | **Approved** |
| **Announcements** | L. Scott-Mack announced that she will be replacing Thom Hanford as the Registrar representative on the committee.  The Committee will need a replacement for Kevin Sheets for the next year. Kevin is serving as department chair in the spring and then on sabbatical. Kevin has recommended Brett Troyan. It was noted that Brett will need to apply for Graduate Faculty Status before she can be considered to serve on the committee.  P. McGinnis announced the SUNY Research Symposium “Boosting the Power of SUNY: A Celebration of Graduate Research” will be held on February 26 at the Empire State Plaza Legislative Office Building. He encouraged committee members to share this information with their constituents to encourage students to present their research at this event. |  |
| **New Business** |  |  |
| 1. New Course Proposal  HIS 560 – Teaching American History | K. Sheets made a motion to pass; seconded by J. Curtis. Unanimous. | **Passed** |
| 2. New Course Proposal  HIS 561 – Teaching Global History | K. Sheets made a motion to pass; seconded by J. Curtis. Unanimous. | **Passed** |
| 3. New Course Proposal  HIS 647 – Scholarship on the Teaching and Learning of History | K. Sheets made a motion to pass; seconded by J. Curtis. Unanimous. | **Passed** |
| 4. Alteration of Existing Program  MA in History | K. Sheets made a motion to pass; seconded by J. Curtis. Unanimous. | **Passed** |
| 5. New Course Proposal  EDU 520 – Inquiry into Teaching and Learning | The committee suggested removing the beginning of the first sentence in the course description. B. Klein will send email with new course description. B. Klein made a motion to contingent pass; seconded by J. Curtis. Unanimous. | **Contingent Passed**  **B. Klein to send email with updated course description** |
| 6. New Course Proposal  EDU 602 – Internship in Childhood Education | A minor revision to the course description was requested; use “includes” instead of “requires”. B. Klein made a motion to contingent pass; seconded by J. O’Callaghan. Unanimous. | **Contingent Pass**  **B. Klein to send email with updated course description** |
| 7. New Course Proposal  EDU 609 – Culminating Portfolio Seminar | A minor revision to the course description was requested; remove “masters” from the course description. E. Gravani made a motion to contingent pass; seconded by J. O’Callaghan. Unanimous. | **Contingent Pass**  **B. Klein to send email with updated course description** |
| 8. Alteration to Existing Program | B. Klein made a motion to pass; seconded by J. O’Callaghan. Unanimous. | **Passed** |
| 9. GFEC Research Travel Grant – Anne Reilley | It was noted that this application was received after the deadline date. J. Curtis made a motion to consider applications which are received on time; seconded by S. Pasha. Unanimous. Since Anne’s application was the only one received for the fall submission, it was reviewed by the committee. Anne Reilley was awarded $592.72 for her research activities. | **Awarded $592.72** |
| **Meeting Adjournment** | With no further business the meeting was adjourned at 10:00 a.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 3/18/2013