

Arts and Sciences Chairs' Council Meeting Minutes February 14, 2011

Present: Bruce Mattingly, Scott Anderson, Seth Asumah, Robert Darling, Peter Ducey, Lori Ellis, Isa Jubran, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Greg Phelan, William Skipper, Brice Smith, Sharon Steadman, Paul van der Veur, German Zarate.
Absent: Christopher Gascon, Kathryn Russell, Robert Spitzer, Randi Storch
Guest: Marley Barduhn, Associate Provost for Teacher Education

Assessment and Accreditation:

Marley: – Please schedule time to visit one of the open meetings. All are welcome to open faculty meeting on Tuesday, from 11-12 in the Fireplace Lounge. Five examiners are coming, chaired by Susan George, a very experienced chair.

- Institutional Report; one step higher than the SPAs. Resubmit of SPAs is in progress. The Institutional Report is online.
- All are invested in this – high stakes. The Board of Education makes demands on the fly.
- Students need to be prepared (e.g. conceptual framework).
- Board of Education will go offsite to see schools and candidates.
- Board of Education can and may enter a classroom (concerning teacher education) to observe.
- It's possible they will want data out of the blue.

Note: preparation sheets were sent today from Rhonda.

- Video is in preparation thanks to Communication Studies students.

Question: how much do non-teacher education faculty need to know?

Answer: a general awareness. Be ready to let faculty know that in general a visit is possible.

Syllabi are online for visitors – password protected.

Trifold brochure: “teacher education brochure.” Available on the web, it is a good general overview. Webcast of Bruce Mattingly at opening meeting regarding our faculty is available too.

Junior faculty in Arts & Sciences that are devoted to teacher preparation are not always treated respectfully within the department. Chairs should attend to that.

If your department had a SPA report, be sure to know the issues raised in the SPA review and what the response is.

Note: Board of Education at 11:00 a.m., Monday, March 7, at Corey Union rooms 301-303. All departments should be represented.

- It's possible there will be classroom visits on Monday (all day) and Tuesday (morning, only). We have good programs and we need to show them.

Associate Dean's Report:

Thanks to all for the Alpha Delta nominees.

Question: what has happened to the Peter Eisenhard award for Learning Communities?

Answer: not known.

Personnel:

The provost says today that all searches are still ongoing.

CHE: one offer

AEN: candidates are coming soon.

PWR: candidates are coming soon.

MAT: recommendation to provost; ready to make offer.

PHI: just interviewed a candidate.

GLY: just interviewed a candidate.

BIO: preparing for on-campus interview.

HIS: one acceptance is in place; one offer will happen soon.

GRY: visits are in place.

ECO: an offer is out; awaiting reply.

Question: old trucks are running motors for a long time near Old Main.

Answer: refer issues like this to Nasrin.

Other:

Facilities Master Plan meeting is definite: 1:30 – 3:00 in Sperry 106.

Budget:

- possibly one more cut of one million dollars
- modest tuition increase would neutralize it
- it seems the governor will not approve a tuition hike
- worry about reserves; state might “sweep” them

Curriculum:

TEC meeting – syllabi issue resolved via password protection.

Old Business:

SLN – listing asynch courses. For the most part Arts & Sciences supports SLN listing.

Expect a memo from Amy Berg. SLN factor would be listed as an attribute in Banner Schedule (applies only to summer and winter).

Question: regarding signing a contract form for SLN, can it be simplified? Online version.

Answer: Amy Berg would support a college-wide system.

Question: regarding Carol Costell and advice concerning twelve credits at Cortland and three credits online elsewhere. Is it allowable?

Announcements:

Phi Kappa Phi induction lists- please review.

Film fest this Friday: Educating Rita.

Seth: the Honors course list acknowledges double majors but not triple majors.

Dr. Sheehan's Sandwich Seminar: Friday, February 18, in the Fireplace Lounge.

Update on scheduling proposal: EPC is looking into the issue, too. Judy Ouellette consulted departments outside Arts & Sciences. The responses were not positive. Now it's a faculty senate issue.

New Business:

Catalog Production: see handout from Ingrid. Feedback is welcome.

Note how Acalog information is brought into the web site automatically.

Review of website: use the link to Faculty pages to see faculty listings.

Note the new "print friendly" option and "expand all courses" option.

Note that graduate coordinator information is now listed.