Graduate Faculty Executive Committee

Meeting Minutes

October 3, 2011

Members Present: J. Alemzadeh; C. Benton; M. Gonzalez; J. Feliciano; E. Gravani; T. Hanford; P. McGinnis; J. O’Callaghan; C. Van Der Karr

Members Absent: J. Curtis; T. Frenyea; K. Sheets; S. Wilson; E. McDowell-Loudan

Guests: M. Kelly; B. Klein; K. Rombach; S. Stratton; D. Smukler; C. Widdall

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| **Topic** | **Comments** | **Action** |
| **Minutes** | There were a few corrections to the minutes. A motion was made to approve the minutes as corrected. All approved. | **Passed** |
| **Old Business** |  |  |
| 1. MST in CECE Program Alteration | It was agreed that P. McGinnis would act as chair during the discussion of the program alteration. Guests from CECE and FSA were present. Faculty from the CECE department gave an overview of the program alteration. The number of students in this program are dropping and the proposed alteration will make it more appealing for students. The alteration promotes a more clinically rich program with stronger inclusive education, while adding technology components, and reducing the program timeline from 15 months to 12 months. They compared the current program to the proposed changes. Literacy and FSA have some issues with overlapping courses. CECE met with members of the Literacy department to discuss the issues, and some of their suggestions are incorporated into the program alteration. B. Klein stated the FSA department did not respond to CECE’s meeting request.Guests from FSA thanked the committee for their time. M. Kelly gave a breakdown of the FSA and what it really is. Within the program alteration M. Kelly indicated there are two courses that overlap with existing courses in FSA. Discussion of those course occurred. FSA’s view is that they are happy to offer the current FSA classes to CECE students, adding more sections if need be. FSA faculty hope to work with CECE faculty regarding this proposal.The invited guests were excused and the committee started discussion of the program alteration. P. McGinnis felt that the program alteration should not be reviewed and returned to the school curriculum committee for further review and discussion. McGinnis felt that proper protocol was not followed (according to the curriculum guide). The School of Education Curriculum Committee did not support this alteration and it was proposed by that committee to return it to the department; this was not done and it was forwarded to Cottone for his signature. McGinnis felt that if GFEC reviewed and recommended the alteration, that they were in fact supporting J. Cottone’s recommendation to move forward with this alteration, thus bypassing policy in the curriculum guide. McGinnis pointed out there was a conflict in Cottone’s memo whereby Cottone states that individual departments involved reached some level of compromise, which in fact is not true.C. Benton made a motion to review the proposal as it stands; seconded by J. Alamdadeh. After a vote it was turned down (3 opposed - 1 approved).Because of the issues surrounding this alteration, there was discussion that review of the curriculum guide should occur. Bypassing the recommendation to send the alteration back to the department did not happen; and there is no appeal process or recourse by a department when a proposal is not recommended/approved. It was suggested that EPC should address these issues within the curriculum guide. | **Motion to review the proposal as it stands was not passed (3 opposed – 1 approved). P. McGinnis will draft a memo to Andrea Lachance (as the current Interim Dean) responding to Cottone’s memo dated June 27, 2011. The draft will be sent to committee members for comment.****Discuss the Curriculum Guide with EPC for inconsistencies with policy.** |
| 2. Draft GFEC Restructuring Proposal | J. O’Callaghan will distribute the draft restructuring proposal to the graduate coordinators who will be meeting on October 5. Van Der Karr and Benton were invited to attend this meeting. |  |
|  **Meeting Adjournment** | There was a motion to adjourn the meeting by J. Alemzadeh; seconded by M. Gonzalez. The meeting was adjourned at 10:00 a.m. | **Adjourned** |

 Submitted by Pam Schroeder

Approved 10/17/2011