

Physics and Engineering 3 + 2 (PEN) Transfer Coordination Form

Students should complete this form upon completion of their 3 years of coursework at Cortland to indicate their intention to transfer and their plan for SUNY Cortland graduation.

This program in the Physics Department is designed for those students wishing to continue in an engineering discipline. The student spends three years at Cortland taking all requirements for the degree in physics, then transfers to an engineering school for two years to complete the requirements for a bachelor's degree in engineering. In order to complete the Cortland degree, the student must successfully transfer 30 credits of engineering coursework, for which there are no Cortland equivalents, from an approved school and program. Students should consult with their advisor on proper courses for specific engineering programs that they may pursue.

Name: _____ C# _____
First Name Last Name

Cortland will use the contact information below to contact you after you leave Cortland.

Permanent Address: _____
Street/PO Box # City State & Zip Code

Non-Cortland Email: _____ Phone/Cell: _____

Plan to register at: _____ Engineering coursework to begin: Semester/Year _____
Name of Accredited Engineering Institution

Expected date of degree conferral at SUNY Cortland: MAY 20 _____ AUG 20 _____ DEC 20 _____

SUNY Cortland Catalog Term: _____ Overall GPA: _____ Major GPA: _____

Total credits completed at SUNY Cortland: _____ Total transfer credits prior to engineering coursework: _____

Aside from the 30 credits to be completed in engineering, have all degree requirements in the student's audit been met? YES NO
 If no, plan for completion:

*Students should complete the [Permission to Transfer Credit process and form](#) to seek transfer approval for remaining degree requirements (aside from 30 credits engineering courses).

Policies pertaining to the transfer of credit and Cortland graduation: Check the box to indicate your understanding.

- Only courses with a grade of C- or better will transfer to count toward my 30 credit engineering requirement or additional degree requirements.
- Transfer courses do not factor into my Cortland GPA.
- I must officially apply for SUNY Cortland degree conferral through myRedDragon.
- Upon completion of the courses, it is my responsibility to request that an official transcript from the college/university be sent to SUNY Cortland Student Registration and Record Services, PO Box 2000, Cortland, NY 13045 or srrs@cortland.edu (for electronic transcripts).
- I am eligible to participate in the Commencement ceremony that aligns with the term when my all my degree requirements are complete.

I understand the policies, procedures and restrictions as they pertain to the completion of the BS_PEN degree.

Student's signature: _____ Date: _____

Advisor's signature: _____ Date: _____

Advisor/Associate Dean Comments: