General Education Committee Meeting Minutes

February 9, 2017

Members Present: Jenn McNamara, Carol Van Der Karr, Kevin Sheets, Frank Rossi, David Smukler, Andrew Young, Kim Stone, Bruce Mattingly, Chris Manaseri, Abby Thomas

Members Absent: Erin McCarthy, Lisa Czirr,

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| **Topic** | **Comments** | **Action** |
| **Approval of 2/09/17 minutes** |  | Minutes approved |
| **GRY 120 (Guest: Scott Anderson, Geography)** | GRY 120 is currently in GE 6 but the course was never deleted from GE 3. SUNY therefore still considers the course as part of GE 3 but it is not counted locally as a GE 3 course. Geography requests that the committee accept a memo for consideration, to include GRY 120 as GE 3, rather than go through the formal curriculog process.  Andy: moves that Committee accept memo from Geography to include GRY 120 as GE 3, in lieu of going through the formal curriculum process.  Seconded: Kim Stone | Unanimous |
| **GE 8 and 9 Syllabus Review sub-committee** | Subcommittee will begin reviewing syllabus, using syllabi evaluation checklist, for courses in categories 8 and 9. Syllabi are currently available on the GE Committee shared drive.  All four subcommittee members will meet as a group for initial review. |  |
| **Curriculog**  **ENG 290**  **AAS 215**  **CHE 125**  **HLH 391**  **COM 200** | ENG 290--  Carol moves to approve; Abby seconded  AAS 215--  Abby moves for contingent pass with proviso that the extra learning outcome is removed and department reviews for spelling and grammatical corrections. Kim seconded.  CHE 125--  Removing GE 2 designation. Andy moved, Carol seconded  HLH 391--  Removing GE 1 designation. Carol moves, Abby seconds  COM 200--(Communication History)  Committee informally reviewed course as requested by department. Department wants this as GE 12. They are changing course description.  Kim moved that the Committee suggests that department review course objectives in light of GE 12 learning outcomes. David, seconds. | ENG 290--unanimous  AAS 215--unanimous  CHE 125--unanimous  HLH 391--unanimous  COM 200--unanimous |
| **Presentation Skills** | Discussion of review of courses for PS attribute. Currently, Paul Van Der Veur reviews PS proposed courses (but he is on sabbatical this semester), so there is no person/entity reviewing courses. | Committee agrees to review proposed PS courses for the current semester. |
| **Assessment Update** | Course embedded instrument forms due March 1. GE 8 Rubric committee is meeting Feb. 24.  GE 11 Survey is out. Committee will review responses and determine when an open meeting will be held. | Committee will comment via email on letters regarding assessment.  Committee will send out reminder email regarding GE 11 survey. |
| **Adjourned 9:26** |  |  |

Respectfully submitted by Kevin Sheets