General Education Committee Meeting Minutes

December 13, 2012, 8:50AM-9:40AM

Members Present: Brooke Burk, Merle Canfield, Anita Kuiken, Carol Van Der Karr, Bruce Mattingly, Bob Spitzer

Members Absent : Kathleen Lawrence, Tawana McNair, Janet Duncan, Yomee Lee, Sonia Sharma, Abby Thomas

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| **Topic** | **Comments** | **Action** |
| **Approval of Nov. 29 minutes** | Approved | **Likewise** |
| **Resignation** | Janet Duncan has resigned from the committee | **She will canvas for a replacement** |
| **Committees to review materials for the spring assessment** | * Adding to those who have already volunteered to review results for GE 6, 7, and 12
* Tables and folders are on shares drive
 | * **Spitzer added to GE6 review committee, Anita to GE 12, and Brooke to GE 7**
* **Brooke will create folders on shared drive**
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| Protocol for GE transfer credit | * Carol reported that this is not yet drafted in Albany yet
* SUNY says OK for Cortland to accept GE-equivalent courses not specifically offered at Cortland, largely at the discretion of the associate deans
 | * **Transfer credit flexibility for Cortland approved by Albany**
* **Wait-and-see from Albany on memo to campus presidents on related matters**
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| Letters to departments/faculty | * Merle reported that letters have all gone out to those faculty involved in course assessment for spring 2013
* Merle has altered the random selection protocol, choosing 30% instead of minimum 25% of possible respondents
* Data may be broken down by course etc. for the future
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| Rubrics  | Some discussion on reformatting the rubric. Currently, all GEs use the same rubric except for GE1 (quantitative). Adapting rubrics to specific categories might be useful.  | **Those who teach in the respective GE categories will be invited to participate in rubric reformulation.**  |
| Prejudice and Discrimination | A Middle States reviewer questioned the name of the Prejudice and Discrimination category (presumably one is not advancing prejudice and discrimination in these courses).  | **An inquiry into the title of this category will be made next year to those involved in teaching in the category.**  |
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Submitted by rjs