

Greek Life Presentations in Residence Halls

1. The officers of any recognized fraternal organization are required to meet with the Greek Advisor to discuss their anticipated events (dates, etc.) desired to be held in or around a residence hall. This meeting needs to happen PRIOR to the proposed events. Ideally, the meeting should be at least one to two weeks prior to intended events. Purpose of meeting: review rules/guidelines . . . Typically event is approved with a few tweaks & suggestions for improvement and/or implementation . . . intended to head off potential challenges before they occur. Just because Greek Advisor says yes does not mean that the event is guaranteed to take place.
2. Greek Advisor then sends email to all Residence Hall Directors (RHDs) stating that she just met with Person X from Organization R to discuss Program K and that the program is good to go and that the RHDs can expect to hear from Person X to set up specific dates/times/locations of program. It is ultimately the decision of the RHDs as to whether or not Program K can go forward and when/where.
3. Officers should then directly contact the RHDs of the particular halls in which they would like to hold a program. They need to ask permission and cannot simply presume that it will be granted. Keep in mind that there is always the possibility that a RA will want to work them in as part of the required programming they are supposed to sponsor each semester. Also, RHDs may have other programming already in place at the same time/same date. Names and contact information for all RHDs can be found on the Residence Life and Housing website.
3. **Program itself:** Typically organization specific but could be broader than that. No one is to say anything negative about any other recognized fraternal organization. If a question is asked and the answer is not known simply state that rather than make something up.
4. **Appropriate and reasonable time frame:** Advance notice of 7 to 14 days prior to desired presentation with the emphasis being closer to 14 days. . .

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