College Curriculum Review Committee

Meeting Minutes

May 1, 2013

Members Present: D. Bacigalupi; R. Grantham; E. Gravani; T. Hanford; J. Hartsock, I. Jordak; J. Kronenbitter; J. O’Callaghan K. Sayers-Walker; C. Schubert; J. Swartwood; A. Thomas; C. Van Der Karr; B. Wilson; S. Wilson

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| **Topic** | **Comments** | **Action** |
| **Minutes** | Minutes from April 17, 2013 were approved. | **Approved** |
| **Old Business** |  |  |
| 1. Curriculum Change Guide | The updated guide was discussed, which now includes all recommended changes from CCRC and GFEC. It is unclear if this will need EPC or Senate approval as there are no policy changes. C. Van Der Karr will contact the chair of EPC next academic year for clarification. | **C. Van Der Karr will contact the EPC chair to clarify if the change guide will need their approval.** |
| 2. Alteration to Existing Program  Teaching English as a Second Language (K-12) Non-Certification [ESL\_NCERT] | The department provided the requested justification as to why ALS testing is being required given this is a non-certificate program. B. Wilson made a motion to recommend; seconded by K. Sayers-Walker. Unanimous. | **Passed** |
| **New Business** |  |  |
| 3. Alteration of Existing Course  SHH 383 – Basic Audiology | B. Wilson made a motion to recommend; seconded by A. Thomas. Unanimous. | **Passed** |
| 4. Alteration of Existing Course  SHH 481 – Lab for Clinical Practicum II | There was discussion regarding the current credit hours for this course and what changes to the credit hours are being made. The credit hours on the course alteration are different from that indicated on the program alteration side by side. An updated form (page 1 only) and an updated syllabus will be submitted. C. Van Der Karr made a motion to contingent pass; seconded by C. Schubert. Unanimous. | **Contingent Pass**  **After further discussion on the associated program alteration, the department has decided to hold this proposal for further discussion for department members.** |
| 5. Alteration to Existing Program  Speech and Language Disabilities | The credit hours on the program side by side are different than that indicated on the associated course alteration (SHH481). There was also discussion of the need for the program’s 124 credit hours, and it was suggested to reduce it to 123. R, Grantham agreed to contact Chris Gascon notifying him of the reduction of foreign language requirement. R. Grantham made a motion to contingent pass (if her department is okay with the changes); seconded by K. Sayers-Walker. Unanimous. | **Contingent Pass**  **- Updated side-by-side reflecting correct credit hours for SHH 481, and reducing program total credit to 123.**  **- R. Grantham to contact Chris Gascon to notify the department of reduction of FL requirements.**  **- After further discussion on the associated program alteration, the department has decided to hold this proposal for further discussion for department members.** |
| 8. CCRC Membership | P. Schroeder announced the upcoming vacant seats for the 2013-14 academic year. B. Wilson recommended that outgoing members talk to their constituents to self nominate for the vacancies. |  |
| **Meeting Adjournment** | With no further business, the meeting was adjourned at 4:00 p.m. | **Adjourned** |

Submitted by Pam Schroeder

Approved 8/28/2013