

School of Arts and Sciences Chairs' Council Meeting Minutes April 19, 2010

Present: K. Alwes, S. Anderson, S. Asumah, G. Bhat, R. Darling, Ducey, C. Heasley, I. Jubran, T. Mwanika, B. Mattingly, D. Neal, J. O'Callaghan, J. Ouellette, G. Phelan, T. Phillips, R. Ponterio, K. Russell, W. Skipper, B. Smith, R. Spitzer, S. Steadman

Associate Dean's Report:

There are a few graduation checklists that are still circulating. Please try to get them to the Associate Dean soon,

Catalog review II period begins now and runs for two weeks. Send your signoff pages/changes to the Associate Dean by May 3, 2010.

CCRC has been busy recently.

Congratulations to Sue Teeter who had a birthday this week.

Personnel:

Skillsoft opportunities (announced earlier) – there are two volunteers to far. More are welcome, this opportunity ends this calendar year.

Phased Retirement – announced by D. Knight in English. One-year sabbatical, and then a couple of years over spring semesters.

Facilities:

No new information on Dowd and Bowers.

Question: Has Governor stopped projects?

Answer: Conflicting reports – Studio West may be stopped.

Consultants were recently on campus. A draft report was provided and Dean Mattingly has sent some corrections of inaccuracies. Consultants are expected to return for a second open meeting.

B. Spitzer suggests that the consultants meet with chairs. Dean Mattingly would like that to be included in the second meeting.

K. Alwes stated that the new electronic toilets are a waste of more water, not saving water. Facilities has been informed that they need adjusting. Likewise with paper towels – over dispensing.

Budget:

No news per Dean Mattingly.

K. Alwes – Next year will we coast? (that is the rumor)

B. Mattingly – we might learn more in Administrative Conference later today.

K. Alwes – can we hire part-time adjuncts for spring 2011? Yes, yearly appointments can be done. It was noted that there is no security in adjunct contracts (easy to cancel).

Question: If new vacancies occur, can we assume we will fill them with adjuncts?

B. Mattingly: Yes

Question: Are there any early retirement incentives at SUNY?

Answer: Only in the TRS system – high school teachers.

Comment: Public Higher Education Empowerment and Innovation Act (PHEEIA)– President Bitterbaum seems to be for it, but what will the impact on Cortland be?

B. Mattingly: Faculty Senate has had some discussions - this could be the beginning of a big change.
UUP are against it, but SUNY Faculty Senate is for it.
Zimpher and Hayden are for PHEEIA– they see it as removing shackles on SUNY

Curriculum:

Moving thru quickly.

Old Business:

Honors program: A. Talentino has been asked to stay for 2010-11. A task force will be established and a new coordinator decided for 2011-12.

The Provost is interested in four seminar courses. Gap between Provost and A. Talentino on how this can be structured.

K. Russell: The task force should be democratically chosen.

B. Mattingly: I will share this concern with the provost.

Expect a search for new Honors Coordinator.

It was suggested that neighboring schools should be consulted.

G. Bhat: I am on the Task Force -- Happy to hear more from Arts and Sciences.

Strategic planning/annual report format:

Last year the annual report format changed – this year will be the same.

OIR sent institutional data recently and categories from our new strategic plan will be evident.

NOTE: Related effort from NCATE regarding Title II funding – hope to coordinate that with the annual report.

Question: Are dual majors not counted? Answer: Depends on the report you ask for. This is a problem for the AAS program.

Question: Are we only to rely on OIR data?

Answer: It is OK to go beyond OIR, identify the source.

Comment: OIR numbers were wrong regarding sections taught. There was a problem with independent studies skewing the data.

Tech Room Request forms: breakout of a course into subsets creates confusion.

OIR – no report to IST program.

OIR – remains a problem – Provost needs to know that. Dean Mattingly will continue to pass that message on.

Graduate Studies office: breaking down where responsibilities will be moved and a grid will be forthcoming, showing that breakdown.

Curriculum:

Arts and Sciences committee has no nominees from Fine Arts and Humanities area. That needs to be filled.

New Business:

NB: **Faculty Senate vacancies** – see today's email. It is important that we find faculty willing to serve. Let's not push this onto untenured faculty, especially in first years here – shameful.

In fall 2009, 445 of the students were undergraduates in A&S; 63% of faculty, due to our role in GE. We need representatives on the GE committee.
An appeal was made to look carefully for volunteers.

Graduate assistantships:

The Provost is looking for feedback on this idea: work with Admissions by linking assistantship money to new students, i.e., use as a recruitment device.

Assume funding for twelve (12) assistantships – 1/3 to each school. (Prior practice focused on rewarding existing graduate student and supported some work that was not really graduate.)

Comments:

Maybe not enough money to be effective as a recruitment incentive.

Sometimes there is a relationship with the faculty member re: participation project. So it helps to rely on existing students.

We need to know them to estimate how deserving the student is.

Maybe use it both ways – to recruit and retain.

Departments need reliability.

Can we have student assistants in classes? Yes – but no money. Course credit is OK, but no teaching allowed – e.g. Psychology.

TESOL – is the largest graduate program in Arts and Sciences, and lots of demand. We cannot have Master's students teaching a course. Master's degree is a requirement to be a teacher at Cortland.

Announcements:

Winter session 2011 course proposal forms are due to the Dean on April 30.

World Cinema Week – April 21 – 23 – Moffett 2125 and OM 209.

International Awareness Club – Isa Jubran talk on April 27 in Sperry.

Sustainability week – started Saturday, April 17: Tuesday, “Food Inc.” showing and panel; Wednesday, Sustainability Conference all day – keynote speakers; Thursday, 40th Anniversary of Earth Day.

May 21 – Kente graduation ceremony – contact Ann Cutler. (This coincides with Graduate Commencement.)

On Saturday, Dean Bruce Mattingly was inducted into Phi Kappa Phi.

D. Neal – congrats re: Rent – it was great!

J. O’Callaghan: Trip to Syracuse University Law School on April 26 at 1:00 p.m. - available to students who want to go law school.

The meeting was adjourned at 3:00 p.m.

Submitted by,

Jerome O’Callaghan

5/20/10