

Application for Candidacy for the Master's Degree

Name: _____ Cortland ID: _____
Last First Middle/Maiden Name

Address: _____
P.O. Box/Street/ Apt. # State Zip

Phone: (home) _____ (work) _____ E-mail: _____

Degree _____ Department _____

To be eligible for candidacy for the master's degree, the following requirements must have been fulfilled:

- _____ 1. You must be formally admitted to a graduate degree program.
- _____ 2. You must have completed at least six credit hours of departmentally approved graduate courses with grades of at least a "B". These classes must have been taken at SUNY Cortland.
- _____ 3. You must have a cumulative GPA of at least 3.0.
- _____ 4. If you were admitted conditionally, you must have met the condition of admission.
- _____ 5. Other department-specific requirement(s).

I have fulfilled all the requirements listed above, and I hereby request admission to candidacy.

Student's Signature: _____ Date: _____

Advisor's Name: _____

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Please do not write in the space below—for office use only.

Application for Candidacy is:

() **Approved** () **Denied** Signature: _____ Date: _____
Program Advisor

Signature: _____ Date: _____
Department Graduate Coordinator

If not approved, the reasons are:

() **Approved** () **Denied** _____ Date: _____
Director/Assistant-Graduate Studies Office

cc: Student, Advisor

Graduate Studies Office
Brockway Hall, Room 216
P.O. Box 2000
Cortland, NY 13045-0900
Phone: (607) 753-4800
Fax: (607) 753-5988

