



# McGRAW CENTRAL SCHOOL DISTRICT EMPLOYMENT APPLICATION

Date \_\_\_\_\_

## POSITION PREFERENCE

Teaching   
Substitute Teaching

Teaching Assistant   
Substitute Teaching Assistant

Subject \_\_\_\_\_

Position \_\_\_\_\_

## PERSONAL INFORMATION

Name \_\_\_\_\_  
Last First Middle

Present Mailing Address \_\_\_\_\_ Tel. \_\_\_\_\_  
\_\_\_\_\_

Permanent Mailing Address \_\_\_\_\_ Tel. \_\_\_\_\_  
\_\_\_\_\_

Social Security No. \_\_\_\_\_ Retirement No. \_\_\_\_\_

Do you have any impairment, physical, mental or medical, which would interfere with your ability to perform the job for which you have applied? Yes  No  if yes explain.

Are you a U.S. citizen? Yes  No  if no, have you filed a declaration of intention to become a citizen? Yes  No

Have you ever been convicted of a crime? Yes  No  if yes explain

Are you an honorably discharged veteran? Yes  No  N/A

Are you an exempt volunteer fireman? Yes  No

## CERTIFICATION/LICENSE

I hold the New York State Teaching/Teaching Assistant/Administrative Certificate(s) described below:  
(provide copies)

Provisional  Initial  Permanent  Professional  \_\_\_\_\_  
Area Date Issued

If you do not have a New York State Teaching Certificate, have you made application for one? Yes  No

Do you have an evaluation of your NYS certificate status? Yes  No  (if yes, enclose a copy)

Other licenses held; type and issuing authority \_\_\_\_\_

## EDUCATIONAL PREPARATION

| Name & Location of School         | Dates | Nature of Studies | Date Granted | Degree |
|-----------------------------------|-------|-------------------|--------------|--------|
|                                   |       |                   |              |        |
| <b>College Undergraduate</b>      |       |                   |              |        |
|                                   |       |                   |              |        |
|                                   |       |                   |              |        |
| <b>College Graduate</b>           |       |                   |              |        |
|                                   |       |                   |              |        |
|                                   |       |                   |              |        |
| <b>Vocational/Technical/Trade</b> |       |                   |              |        |

## TEACHING OR ADMINISTRATIVE EXPERIENCE

| Dates Employed | Employer's Name & Address | Nature of Position | Reason for Leaving |
|----------------|---------------------------|--------------------|--------------------|
|                |                           |                    |                    |
|                |                           |                    |                    |
|                |                           |                    |                    |
|                |                           |                    |                    |

## OTHER WORK EXPERIENCE

| Dates Employed | Employer's Name & Address | Nature of Position | Reason for leaving |
|----------------|---------------------------|--------------------|--------------------|
|                |                           |                    |                    |
|                |                           |                    |                    |
|                |                           |                    |                    |
|                |                           |                    |                    |

## TENURE STATUS

Were you ever appointed on tenure in a public school district in New York? Yes  No

Tenure Area \_\_\_\_\_ Effective Date \_\_\_\_\_

Were you ever dismissed from the school district conferring tenure pursuant to Education Law section 3020-a?

Yes  No

Name and address of school district where tenure was granted: \_\_\_\_\_

\_\_\_\_\_

## PROFESSIONAL & SCHOLASTIC ORGANIZATIONS, MEMBERSHIPS, HONORS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## OTHER SKILLS AND ABILITIES

(e.g. coaching, ability to sign)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## REFERENCES

List four individuals having personal knowledge of your professional training, ability, experience and personal character.

Name

Position

Address & Telephone No.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

May we refer to your present employer? Yes  No

May we refer to your former employer(s)? Yes  No

Placement Folder may be secured from: (Name and Address) \_\_\_\_\_

\_\_\_\_\_

