

## **Arts and Sciences Chairs' Council Meeting Minutes 1/27/14**

### **DRAFT**

Present: Bruce Mattingly, Scott Anderson, Seth Asumah, David Barclay, Kathleen Burke, Peter Ducey, Andrew Fitz-Gibbon, Timothy Gerhard, Herbert Haines, Isa Jubran, Kathryn Kramer, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Gregory Phelan, Brice Smith, Henry Steck, Randi Storch, Paul van der Veur.

Guest: Alexandru Balas

#### **Announcements:**

- Welcome to Sharon Steadman and Tim Phillips – temporary for spring 2014.
- Excitement in Old Main - fire and water pipe issues happened over break. Water damage is the topic, particularly at stairwells.
- Scott Anderson: many thanks to all departments and units for their help in response to the loss of the GIS lab.
- Andy F. – many thanks, too.
- Dowd is open, with a few glitches. The issue of lighting in the studios is still in progress. Kathy and David are working with facilities.
- Bowers issues – there may be quality control issues.
- Question from Registrar – moving Old Main room 23 to a seminar style space next year. CPN has been scheduled there with 22 students.
- History prefers Old Main 23 to have movable furniture.
- The GE committee report will go to the faculty and senate in the next few weeks.
- Hand dryers in Old Main: a debate is in place regarding how sanitary the electric dryers are. Also a noise issue – they are surveying to see if other models are preferable. See Rhonda by the end of this week.

#### **Topics Discussed:**

- Searches are in progress: Chemistry, Physics, Math, Economics, Philosophy, English, and lecturers for Modern Languages.
- Sociology/Criminology - new Criminology hire in December.
- Transfer Pathways – the SUNY Provost has inquired, but not all chairs were reached. Dan Knox is the key person. Chairs can get in the loop via the Knox email.
- Joanne Barry pointed out to the Deans that the DSI addition is not an increase to base. Do we still need to continue with the existing procedure? For small amounts of an award, the process is not worth the effort.

**Dean's Office:**

- Jerry O. distributed the emergency phone numbers list.
- Spanish 202 enrollment is being patrolled more carefully. The Associate Dean deregistered three students, today.
- Looking for a replacement for Hongli Fan on the A&S Curriculum Committee.
- Jerry O. will build a web page of sample syllabi of sections dealing with electronic devices.
- Academic Hall of Fame candidate, Robert Hofmann, will be here in April.
- The travel money is almost all gone. The Provost wants to see an estimate of further needs. Bruce has a list of eight or ten new possible requests. Be sure to make faculty aware of this issue now. The Dean needs to know, now.

**Concerns Raised:**

- Are any new searches authorized? Per Bruce, it has not been decided, yet. He expects to discuss it with the Provost in March.
- When will the Curriculog kick in? Probably next fall.
- When will DegreeWorks kick in? We think faculty will have access in the spring. There will be a full roll-out in the fall.
- Reimbursements of travel: the money now goes directly into deposit. There is no notice to the individual that the deposit has been made.

**Other:**

- The Alpha Delta nominee deadline is February 3<sup>rd</sup>.
- Add/drop ends Tuesday, Jan. 28, at 4:00 p.m.