

School of Arts and Sciences Chairs' Council Meeting Minutes February 22, 2010

Present: K. Alwes, S. Anderson, G. Bhat, R. Darling, P. Ducey, C. Heasley, I. Jubran, T. Mwanika, D. Neal, B. Mattingly, J. O'Callaghan, J. Ouellette, G. Phelan, T. Phillips, R. Ponterio, K. Russell, W. Skipper, B. Smith, R. Spitzer, S. Steadman

Announcements

March 29 – Professional Development for chairs – the topic will be “Conflict in Academic Workplaces” – location TBA. New chairs (starting in fall) should be invited.

Events: February 24 -Howard Zinn movie – Brown Auditorium
March 1 – Vanessa Torres Concert – Jacobus Lounge
February 22 – 25: Body Appreciation Week — various events

Comment

On-line access from home was disrupted this weekend – There was no communication from IR on this and the help desk was not available. Elearning classes were disrupted too.

Associate Dean's Report

EDU 533 – Introduction to Middle Childhood Education

Childhood Education/Early Childhood Education Department would like to retire EDU 533 and they are checking to see if other departments require or need this course. If so, they would be happy to turn the course over to any department who would want it. Course is not needed in all programs, but Math is interested in keeping the option.

Graduate Coordinators Role – Per the Provost, Graduate Coordinators must report to the chair. Anticipate no Graduate Studies Office in the fall; coordinators and chairs need to be on the same page. Concern expressed that few people know what changes are happening -- Chairs need to be informed. Dean Mattingly will send more information. N. Kuklis will work in Admissions; M. Cervoni will work in Registrar's Office. Role of GFEC will need discussion.

Catalog: Reminder review period I sign off sheets were due to the Associate Dean on February 19 – please have to him by Thursday.

Personnel

No report - “No news is bad news.”

Facilities

Duplicating Center – May be relocated to the basement in Miller Building. The Clark Center may be moved out of Miller – possibly to Brockway Hall.

At this stage no decision made, only speculation.

Campus Master Plan – PowerPoint Presentation from JMZ consultants was sent out by Dean Mattingly. Comment –this PPT cast us as a PE and Recreation school. Per Dean Mattingly: there were some references to A&S initiatives, e.g. Civic Engagement. It should also be noted that this isn't marketing or mission or branding group. The Dean will keep JMZ educated about the central role played by A&S. A new PPT to come after the meeting on Friday.

Question: - Data used for enrollment projections in recent email – there was an error there, old data used. This will be corrected: new data will be entered.

Question: Are FMPOC meetings “open meetings”? Dean Mattingly thinks so.

Budget

Continued discussion from Joint Chairs' Council

Dean Mattingly distributed a draft table of data on FT hours and PT hours from Fall 09 to Fall 10 –asking chairs to make sure these numbers are accurate. The point is to see if any savings can be made responsibly. Reply to Dean in two weeks.

Question: How will it be remembered that some cuts were already made by chair X (e.g. History and Psychology did make reductions from 2009)? Dean Mattingly said this table is itself part of the record.

Suggestions: Perhaps break out the “Uncompensated” data into its own table with details regarding lab hours, etc. Table should be notated regarding 4/4 in Performing Arts and Sciences. Fall 09 is not necessarily a good baseline, there are anomalies in particular departments about that semester.

Agreed that this is not a competition.

Suggestion: Calculation of empty GE seats by category is needed.

Discussion continued on limits of our ability to reduce more sections. Some cuts would mean a loss of Learning Communities.

Curriculum

Changes in SUNY GE – Not approved yet, but it is likely to be approved – the 30 hour SUNY GE requirement remains; GE1 and GE10 are required. But some flexibility in the remaining 8 categories: overall one can use 7 of 10 categories to satisfy GE. This is not mandatory for any campus.

Course retirement – Rhonda is sending out this week a list of courses for possible retirement.

Working to “unretire” – the process would be, in effect, a Level “1” change. Let's make that simple.

Letter from Provost went out last week. The logic of this is: truth in advertising in our catalog. There is no requirement that courses be retired.

Old Business

Honors Program – discussion postponed.

New Business

SUNY Global Workforce Project – Bill Skipper - see handout “SUNY Global Workforce Project Globalization Curriculum Pilot Team – Indication of Interest”. The U. S. Department of Education Title VI grant involves Brockport and The Levin Institute. Effective in August 2009 - one \$400,000 grant (this was not spent in New Orleans!). One part of the project is delivering CHI 101 and 102 via video to Brockport. Distance learning of languages like Chinese is a focus for Title VI. Another segment is the development of modules on 10 topics involving internationalization. Modules are “plug and play” two-week elements that faculty could use in their classes. Assessment of skills is needed in the modules too. We want advertising – so that the pilot of the modules can happen in Fall 2010 in GE courses. Bill needs to identify a pool of faculty (10 minimum) in the next month. Please tell and share this information with your faculty. A stipend of \$1400 for faculty will be paid to each instructor to incorporate these new materials. One-week training will be offered/required in advance. Starting May 24 in Brockport (by video), and starting June 7 in Cortland. Applies to full time and part time faculty. Bill distributed an “indication of interest” form, which gave additional information on the project.

The meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Jerome O’Callaghan