

ARTS AND SCIENCES CHAIRS' COUNCIL MEETING MINUTES

12/3/07

Members Present: M. Prus, K. Alwes, S. Anderson, S. Asumah, G. Bhat, R. Darling, I. Gatto, B. Mattingly, C. McRoberts, J. O'Callaghan, T. Pasquarello, T. Phillips, R. Ponterio, K. Russell, S. Steadman, H. Steck, P. van der Veur, R. Wheeler, K. Zimmerman

Announcements

- Scholar's Day electronic submission due to the Dean by Friday, December 14 -- encouraging the submission of panels, discouraging sessions that involve only panel discussions. Also please let the committee know if a session includes required class attendance -- this affects room size etc.
- Fall 2008 Course Schedules/Technology Requests due to the Dean by Thursday, January 17
- Also note Honors Convocation deadline is coming soon: 12/7/07 is the start of the process
- See G. Avery's e-mail regarding letterhead and business cards, etc., don't rush into that -- get the publication office's approval in advance
- Local Seminar on Supervisor training regarding Labor Law -- note case of personal liability regarding harassment in N.Y.
- Memorial service for F. Czerwinski this Friday
- Holiday Concert tomorrow
- CFP for Black History Month is out

Associate Dean's Report -- no report.

Facilities

Old Main Window Project

- recent announcement regarding more work on some windows over December break -- 12/19/07 to 1/16/08
- First Floor South Wing will be shut down from 12/19 to 12/31
- Second Floor North Wing will be shut down from 12/19 to 12/31
- Second Floor South Wing will be shut down from 1/2/08 to 1/16/08
- First Floor North Wing will be shut down from 1/2/08 to 1/16/08
- Phones and laptops will be available for secretaries affected by this closure

Personnel

Searches

- Art -- two candidates for Director of Gallery were interviewed recently (Please visit the Gallery) Also looking for new media design faculty
- Biology -- two strong candidates are being interviewed this week

- Chemistry – deadline coming up – two faculty and chair’s searches
 - Communications – three good candidates – interviews in January
 - English – two searches – getting close to a decision
 - History – search revolves around January convention
 - Mathematics – one search, January Conference Meeting
 - Physics – Just begun, advertising in January, already 36 files
- Question: Is \$400 per applicant the max from the Provost’s Off for candidate travel? M. Prus – rule should not apply for initial interviews. The generic breakdown of search costs is
- initial advertisements = department cost
 - Sending faculty to conferences for interviews = A&S cost
 - Candidates on campus = Provost’s cost
- DSI - President’s letter regarding inequity adjustments for part of DSI went out recently – approximately 100 recipients received adjustments from \$400 to \$2500

Budget

- not much new information – SUNY Budget Proposal includes
 - 5% tuition increase
 - Capital funding might be as much as \$100M for Cortland
- Regarding Moffett – progress in plans, etc.
 - Question of removing glass blocks is lurking -- state regulation problem
 - Eventually Moffett is likely to house Economics and Psychology

Curriculum

- Question arose re process of course retirement. M. Prus has not acted on it but is aware that his deadline is Friday. The process if one of “deactivation” not deletion

Special Topics

Internationalization – discussion revolved around the recent proposal from the Provost and President for a reorganization of International Programs and the Clarke Center under an Associate Provost.

Respectfully submitted,

Jerome O’Callaghan