

## **ARTS AND SCIENCES CHAIRS MEETING MINUTES**

### **11/7/05**

**Members Present:** M. Prus, K. Alwes, M. Anderson, L. Gatto, W. Sharp for S. Gutman, N. Helsper, R. Kendrick, Y. Kime, B. Maattingly, C. McRoberts, D. Miller, A. Mooney, M. Nagel, J. O'Callaghan, T. Pasquarello, T. Phillips, H. Steck, P. van der Veur, K. Zimmerman, A. Zipp

#### **Announcements**

M. Prus urged Chairs to attend the Administrative Conference.

A Veterans Day ceremony will be held on November 11.

During General Education Week, Chancellor Ryan will visit on Thursday, November 17 and will speak from 3:30 – 4:30 p.m. in the Exhibition Lounge.

#### **Facilities**

##### Master Plan Update

There are space issues as always and the impact of Cornish renovation will be substantial on some departments. Last Master Plan was from 1996 and the next one will be an update in Summer 06. Old Main windows work to be done in summer 2006.

#### **Budget**

Graduate tuition revenue is down by approximately \$400,000.

#### **Personnel**

Economics is receiving applications now for their openings.

Political Science has numerous applications and telephone interviews have been completed. They have chosen their finalists.

Sociology has one candidate to invite and there are still four folders with M. Prus.

Art is beginning their search process.

Psychology has received a few applications.

Chemistry, History and Adol Ed Sci have begun the process.

#### **Issues**

##### College Writing Committee Proposal

This committee has submitted their proposal to EPC even though it is not really a policy change.

##### GE Restructuring

Discussion centered on progress in the task force's proposal and the likelihood of senate action and/or referendum

Retake Policy – J. O’Callaghan

A reminder about November 15 Withdrawal deadline and required signatures.

Challenge Exams

Rarely offered here though available at department discretion per catalog. Recent example from Music. CAP has one for CAP 100 only and ICC has exams for languages the College does not offer to students.

Academic Calendar

The withdrawal deadline date needs to be added to the academic calendar.

Respectfully submitted,  
Jerome O’Callaghan