

## **ARTS AND SCIENCES CHAIRS' COUNCIL MEETING MINUTES**

### **10/9/06**

**Members Present:** M. Prus, K. Alwes, S. Asumah, C. Cirimo, L. Ellis, L. Gatto, S. Gutman, H. Haines, N. Helsper, M. King, D. Driscoll for B. Mattingly, D. Miller, J. O'Callaghan, K. Russell, S. Steadman, P. van der Veur, R. Wheeler, A. Zipp

The abbreviated meeting was called to order at 2 p.m. by M. Prus.

### **ANNOUNCEMENTS**

#### Deadlines

Study abroad applications are due Friday, October 13, 2006.

Final exam special requests are also due on Friday, October 13, 2006.

Alterations to project requests are due Friday, October 13, 2006.

Alteration project requests regarding renovations (\$2,500 - \$35,000 and involves two skill trades) also 10/13 deadline - \$150,000 available.

Alteration of projects committee has been disbanded - Facilities Masterplan Oversight Committee has taken over that role.

Mid term grade estimates are due a week from Friday, October 20, 2006 by 4 p.m.

Student Opinion Survey results are out -- not yet widely available. There are some good results and some weak areas. SUNY relies on the rankings for campus comparison purposes. Numerous questions were asked regarding sampling issues, the meaning of the results and the statistical validity of the survey. Dean Prus will send out some details from the results.

The Chancellor's Awards for Excellence in Service, Teaching, and nominations for Distinguished faculty to SUNY recently announced via email. The deadline for nominations is November 27.

Note: JoAnn Barry's e-mail regarding vacancies on various committees e.g. EPC. More participation by A&S faculty is welcome.

#### Associate Dean's Report

An issue that is currently being discussed is: should GE waivers be allowed for freshmen who have significant amounts of AP or CLEP credit. Several Chairs expressed opposition to this idea. To maximize the value of a college education students should take all of the GE program. The Associate Dean has agreed to contact Chairs via an e-mail survey on this topic.

### **CURRICULUM**

The GE Committee has met and discussed assessment. There is an issue of awarding students credit or extra credit for completing the GE assessment assignment. The survey will be completed on the web. Effort to provide feedback continues today.

## **FACILITIES**

No report

## **BUDGET**

Expect a cut in state spending next year. A question was raised regarding the minimum wage impact on temporary services.

## **PERSONNEL**

The Dean sent his recommendations to the Provost on October 2, 2006. There is a ten day appeal beginning October 2. \$90,000 expenditure in recommendations from Chairs, but less than \$50,000 is actually available. The result is in effect a one-level downgrade for most recommendations. There were 124 recommendations to the Dean (including chairs self nominations).

*From Chairs to Dean*  
38- Most Highly Recomm  
32-Highly Recomm  
32-Recomm  
3=No Recomm

*From Dean to Provost*  
7 stayed at MHR  
29 at Highly Recomm  
41 at Recomm  
45 at NR

Guidelines for the '06-07DSI process should be out now per handbook -- not clear that they are out yet.

### Scheduling of Classes

At a recent meeting with the Provost, Provost's Cabinet, and the Registrar, the issues for scheduling classes on Monday, Wednesday, and Friday, at three underused times from 8 a.m. 12:40 and 3 p.m., and the lack of space on Tuesday and Thursday were discussed. (aka the flat schedule). System Administration still monitors this. The Dean suggested dedicated classroom space granted to departments as an incentive to make sure time slots are used. Dean Prus will assure that low enrolled classes at 8 a.m. will not result in cancellation.

The issue of Graduate Studies on today's agenda will be moved to the next meeting.

Respectfully submitted,  
Jerome O'Callaghan