

Arts and Sciences Chairs' Council Meeting Minutes 5/15/06

Members Present: M. Prus, K. Alwes, S. Asumah, L. Gatto, S. Gutman, D. Hollenback, R. Kendrick, B. Mattingly, C. McRoberts, D. Miller, A. Mooney, M. Nagel, J. O'Callaghan, T. Pasquarello, T. Phillips, R. Wheeler, A. Zipp

The meeting was called to order at 1 p.m. by M. Prus.

ANNOUNCEMENTS

Quick Updates

- On 5/16/06, there will be an event honoring Arts and Sciences' retirees.
- Annual reports are due to the Dean by 6/9/06. The School's annual report is due to the Provost by 6/30/06.
- The schedule for submitting paperwork for DSI is:
7/3/06 - deadline for submitting documents to department chairs
8/7/06 - deadline for chairs to submit documents to the Dean.
See the memos dated 5/3/06 and 5/8/06 which address DSI. Rank ordering is required. Part-timers and those on sabbatical are eligible. There is a two page limit on information submitted.
- Advisors are needed for summer catalog edits.

Facilities: The windows in Old Main should be completed by Fall 07.
Bowers - \$20 million for repairs appears to be certain.

Personnel: A new faculty member has been hired by the Art Department. Two searches are still in progress: Sociology and Psychology.

Curriculum: The deadline for the General Education Referendum is 5/17/06.

Budget: A "sweeping" discussion took place regarding department budgets, particularly the balances in OTPS. Department accounts showed sudden zero balances even though department records indicated a positive balance. Funds were eventually restored by the Office of Finance and Management. M. Prus proceeded to remind the Chairs of the "decentralization" process that was initiated in 2002-2003. Academic Affairs has had deficits despite the decentralization. Chairs expressed concern that the uncertainty of department funds -- that uncertainty precludes rational management. They now have a lack of trust in the system. Since funds have been restored, they need to spend the money now. Chairs agreed that advanced notification in situations such as this is critical.

The meeting was adjourned at 3 p.m.

Respectfully submitted,
Jerome O'Callaghan