

Arts and Sciences Chairs' Council Meeting Minutes – April 20, 2009

Members Present: K. Alwes, S. Anderson, G. Bhat, C. Cirimo, P. Ducey, C. Heasley, I. Jubran, R. Kendrick, M. King, B. Mattingly, D. Neal, J. O'Callaghan, T. Phillips, R. Ponterio, K. Russell, B. Smith, S. Steadman, P. van der Veur

Announcements:

- Winter Session 2010 course proposals – deadline is May 1, 2009 to the Dean.
- Arts and Sciences curriculum committee election process is to begin this week.
- The Jets are coming to SUNY Cortland.
- Congressman Arcuri is speaking today at 5:00 p. m.
- Inaugural issue of Literary Journalism Studies coming out soon. Edited by J. Hartsock in Communication Studies.
- Three events Tuesday: 7:30 p.m - Joel Kovel on Ecosocialism or Barbarism
7:30 p.m. – Holocaust Remembrance Day lecture
7:00 p.m. – Dr. Charles Greene on Climate Change
- April 22 – Jeff Jacquet - Natural gas drilling talk and the impact on environment.
- April 23 – Brice Smith - talk on Renovus energy.
- Thanks to all for scholar's day participation.
- Arts and Sciences curriculum – has finished meeting for this year.
- Bob Hammond, formerly of ICC, passed away recently
- Report: SUNY gospel choir had a successful trip to Europe.
- Reminder: There are many faculty senate seats open, please volunteer!

Associate Dean's Report:

J. O'Callaghan: The withdrawal from course process went well and thanked everyone. Internships abroad – students should register first in SAB. Credit will be brought in under a regular course number after the fact.

Personnel:

From K. Alwes: Ellen Byrnes and Vaughn Copey are retiring. Alex Reid is going to Buffalo.

No news from the 4th floor on filling vacancies.

Facilities:

There is a meeting next week to discuss the Bowers renovation. Moffett is going well, though there was a chiller malfunction problem.

Budget:

Essential equipment and department budget – contact Bruce if you have pressing needs.

Question: Travel money for next year?

Answer: Erik made a vague comment to the effect of reducing an absolute ban on travel. (Incidentally, other campuses are taking drastic measures now, e.g., New Paltz is shutting down their MAT, MSED and Nursing programs.)

Curriculum:

Bruce has signed off on all curriculum requests that came through from Arts and Sciences.

Old Business: None

Annual Report Format: (see handout – Memo dated March 17, 2009 from Deans)

Erik is ready to approve the new format – the idea is that institutional data will be available. It was noted that it is critical that the right data be available on time.

Question: When will the data come to us?

Answer: It should come in early May with the call for annual reports.

It is important to analyze the data, not just regurgitate.

OIR is aware of this

Question: Will we still fill in excel sheets on articles and book chapters?

Answer: Yes

Question: Space utilization on the form – means what?

Answer: classrooms, across the college (tied to accredit report).

Regarding #5 – Faculty achievements – Bruce likes a bullet list.

Note the addition of a student section (#6).

New Business:

Reminder: Administrative conference at 3:30 p.m. today in Jacobus Lounge.

Question: Regarding winter session – the Memo recommended some on-line classes – why those?

Answer: Sign of demand perhaps. Classes that didn't fly in summer or winter in the past are now very popular if offered on-line.

Meeting was adjourned at 2:00 p.m.

Respectfully Submitted,

Jerome O'Callaghan

