

ARTS AND SCIENCES CHAIRS' COUNCIL MEETING MINUTES
1/23/06

Members Present: M. Prus, K. Alwes, M. Anderson, S. Asumah, L. Gatto, S. Gutman, N. Helsper, R. Kendrick, B. Mattingly, C. McRoberts, D. Miller, A. Mooney, M. Nagel, J. O'Callaghan, T. Pasquarello, T. Phillips, H. Steck, P. van der Veur, R. Wheeler, K. Zimmerman, A. Zipp

Guests: L. Atkins, D. Langhans

The meeting was called to order at 1:00 p.m. by M. Prus.

Visitors' Comments

In 2002, Cortland was last in ranking of 13 LAS colleges.

In 12/05 the College has 48 international undergraduate students, about 0.8% of the entire student population. This figure includes exchange students (13), net group of 35 is 0.5% of student body. The goal is to reach 1.5 %.

The best source for undergraduate international students is Japan. Osaka will now require 550 minimum TOEFL score. The new TOEFL will represent speaking skills also.

Matriculated international students do have an advisor. Exchange students - no advisor.

The College is anticipating the arrival of international students from Turkey, Poland, and China for the fall.

The status of the students will be either F1 or J1. Dept of Homeland Security is concerned about international students in internship or service learning placements. Must get Lara's OK, before that is allowed.

Placements are needed during the holidays. Retention is key -- Intl Progs Office encourages mentoring. (e.g., Global Ambassador group).

Announcements

The Student Excellence Award Nominations are due on February 1, 2006 to R. Franco.

List of top 10% of students will be sent to Depts regarding nomination of Alpha Delta scholarships.

Facilities

The \$18 million for Bowers was cut out by the governor. Brockway should be open in April.

Budget

See Henry Steck's recent e-mail to the faculty. A one time salary increase of \$825 is expected -- March 8.

Equipment Requests

The available dollar amount is shrinking. The budget for equipment has been fully depleted. The Banner upgrade meant that some of the academic equipment money was moved to finance that project.

Concern was expressed: the College must prioritize the Sciences. Is there a plan in place for systematic upgrades, etc.? M. Prus and P. Warken have a proposed plan, but there was \$1 million of Cortland's money attached. The plan was never funded.

Personnel

Searches

Ten departments are conducting searches. Two positions have been filled and there are still 11 pending.

Group Advertisements

A suggestion was made to submit them earlier than the current times of April and October.

Curriculum

Program Reviews

Political Science and Sociology program reviews have been forwarded to the Provost. International Studies program review is still in process.

General Education Assessment

Notices on this topic should have been sent out.

General Education Restructuring Program

The task force proposal has gone to the Provost and a suggestion was made to ask J. Governali to send it to the faculty.

Other

2006-2007 Calendar

The Chairs wanted the spring semester to begin later -- i.e. extend the break to maximize energy savings. Noted that proposed new calendar would create family problems for those with school age children when classes begin on August 21. M. Prus said that individual reactions to this proposal may be more effective. Faculty should recall that Do this issue will be discussed at an upcoming Faculty Senate meeting.

Course Schedule

There are 68 Arts and Sciences courses scheduled to be taught on Tuesdays and Thursdays at 10:05 a.m. Forty of those courses require smart classrooms. There are 34 of those rooms available. In addition, the same situation has occurred at 10:20 a.m. on Mondays, Wednesdays, and Fridays. The 8 a.m. time slot is wide open. On Mondays, Wednesdays, and Fridays tech representatives are very busy. Volunteers are needed in this area. M.Prus said the focus will be on upper division and rare GEs (2 and 7).

Associate Provost for Enrollment Management

Discussion has begun about a proposal to eliminate printed grade sheets and fly sheets.

Respectfully submitted
Jerome O'Callaghan, Associate Dean