

Arts and Sciences Chairs' Council Meeting Minutes 1/28/13
DRAFT

Present: Bruce Mattingly, David Miller, Seth Asumah, Steven Broyles, Lori Ellis, Andrew Fitz-Gibbon, Christopher Gascon, Gayle Gleason, Isa Jubran, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Frank Rossi, Kevin Sheets, William Skipper, Brice Smith, Robert Spitzer, Paul van der Veur, German Zarate.

Guests:

New Faces – Welcome:

David Miller
Frank Rossi
Gayle Gleason
Kevin Sheets

Administrative Update:

Grant submitted to state to acquire TC3 building on Court St. Tied to a new fee. New fee denied by SUNY. So the project is now in doubt.

No campus will get Critical Maintenance funds next year, per Nasrin.

Banner will remain our system and CAPP will be in place in 2013-14, side by side with DegreeWorks.

The Chancellor will be here Wednesday, January 30, 2013. It's a public meeting.

Associate Dean's Report: Jerome O'Callaghan

Instructors should run new class lists on Wednesday. Drop/Add ends Tuesday. Course substitutions are on hold – will be handled next week.

Personnel:

1) Transcripts for new hires

Initially, unofficial transcripts are okay. Expecting official documents later.

Question: Departments do want to see them? Yes (except for English and Sociology)! In any case, the Provost's Office will seek official transcripts after hiring.

Not just full-time; includes adjuncts.

2) Objects of Adjunct Faculty

Proposal that we don't specify course titles in the contracts. Gives us flexibility re: allocating courses.

Any questions or concerns? Should we list "staff" more often? Answer; no. There is no need for action by Chairs, same process at their end.

3) Faculty Obligation Dates

Teaching obligation dates are clear. Faculty is on ten month obligations, but there is no clarity on start and end. UUP and HR need to come to an agreement on dates of obligations.

Andrew Fitz-Gibbons: will there be a process where fixing the dates will erode summer? It's a worry. Flexibility now is good.

Bruce Mattingly: we need clarity so that issues don't happen like searches being delayed by a month in January.

Searches

Hired new IST coordinator; Alexandru Balas. Chemistry – new faculty. Political Science – a new law professor.

Other searches moving: Psychology, History, Economics, English, Sociology and Communications.

Facilities:

The Colloquium now has a projector-bring your own laptop. The Dean's office will have a laptop for loan – ask Rhonda.

Some sandwich seminars will be here.

Question: can we add a portable mike and speakers for this space?

Office space – Economics – new hire and Lisi (on return) need new spaces. Bruce sympathizes and will work on it.

Curriculum:

Proposals regarding GPA in AEM and retakes.

EPC is looking at retakes. Not sure where that is.

Bruce will take it up with the Provost, soon.

Math problem – Calc is not a prerequisite for 224. Using old templates brings in old data.

Bob: departments should keep an eye on this; can't depend on the Registrar.

David: as a chair, it's my job to double-check. Ask Thom what we can do in the short term regarding new changes not being in place.

Jerry: Introduction to AAS, 100 GE6 0 do students get it despite SUNY pushing it with GE7?

New Business

Note the Registrar message regarding overenrolling. Don't go beyond the actual capacity of the room. Alternate rooms are a remote possibility.

Temp Service: allocations are out and departments feel squeezed. The Provost has promised a shift from part-time to full-time lines; fewer part-time lines.

Course redesign into larger sections ala Biology and Psychology would help. Bruce has built in flexibility for nine or ten sections in A&S.

Where students complain about being closed out – Bruce has to be able to say we all decided on the best use of resources. We have to have a tight arrangement of 'no flab' to defend ourselves there.

Jerry: some departments have already made sacrifices and the date used by Bruce will rely on that.

German: some departments, for example Economics, are seeing fast growth in enrollment; 299 two years ago and 399 in Economics today.

Dedicated Classroom Space

There are many constraints on classroom allocation, for example, faculty with ADA benefits, keeping rooms back to back. Provost Prus went through a dedicated classroom process tied to flattening schedules. Aside from specialized use lab spaces, there is no dedicated space. Maximize Registrar flexibility.

Individual departments can discuss with Bruce what the impact is.

Paul van der Veur: flattening the schedule did happen under the old scheme.

Kevin: Optical character recognition for disabled students. Making material accessible to students. Jeremy Zhe's office helps only with text books. Some of the material is a problem. Workload and technical issues.

Announcements:

Spring 2013 over-enrolled courses (see Registrar's email from 1/25/13)