

Arts and Sciences Chairs' Council Meeting Minutes April 11, 2011

Present: Bruce Mattingly, Scott Anderson, Seth Asumah, Peter Ducey, Lori Ellis, Christopher Gascon, Isa Jubran, Matthew Lessig, David Neal, Jerome O'Callaghan, Judith Ouellette, Gregory Phelan, Kathryn Russell, William Skipper, Brice Smith, Sharon Steadman, Randi Storch, Paul van der Veur, German Zarate.

Absent: Robert Darling

Associate Dean's Report:

- Overload requests becoming more common – for the Assoc Dean the criteria typically include student GPA and how close he/she is to graduation.
- Please have advisors remind students of the difference between walking and graduating; criteria for walking were outlined.

Personnel:

Search Updates:

#12/12 - expect to make an offer soon. Full time lecturer posts are likely to be filled.

Watch for Director of International Programs candidates, coming soon.

There is no news regarding searches next year.

Orientation for new faculty: change is coming to Faculty Development Center. Expect a new leader from the faculty. In the future, orientation will be spread across the first year.

Question: can Center directors meet with new faculty.

Answer: yes, it's a good idea.

Facilities:

- Update on Dowd and Bowers:

Nine trailers at surge time. Suggestion that the Gallery move to the Colloquium has not been successful. International Programs will use some of the Colloquium space.

Dowd post-rehab: Jerome O'Callaghan and Bruce Mattingly will convene chairs of Art and Performing Arts.

Trailers are not the entire solution e.g. choral and performance spaces are needed.

- Miller will close in the summer of 2011 for 6-8 weeks.

Scott Anderson: Old Main lab (GRY) in summer very hot – one faculty is there all summer. There is no practical solution per Nasrin – offensive response about faculty not needing offices in the summer.

Bruce Mattingly: get Glenn Wright to check the situation for Health and Safety.

Budget:

Currently we have a five million dollar structural deficit. We expect another one million to two million dollars cut.

Curriculum:

- Blackboard platform updated. If you are teaching this summer, you need to organize your training with H. Ruoff now. The list will be mailed out by Bruce Mattingly.

- New certification requirement for teaching students with disabilities. See the handout from Dennis Farnsworth. The emergency measure was passed by the state for fall implementation. Field experience required, tied to TSD.

Missing Adolescent Ed. – English and sciences program alterations re: TSD.

Bruce Mattingly: This applies to MSED programs too. In the future that will be moot, but in the short term we need to change requirements.

Judy Ouellette: Local interpretation of state regulations is not necessarily the same as the state's interpretation. We might have been able to do this a better way. There is a big impact on Psychology.

Bruce Mattingly: Can send us the November 15, 2010 memo from Joseph Frey outlining the requirements. The creation of SPE 275 process didn't carefully address the overlap issue.

Judy Ouellette: Needed more input earlier in this process.

- Curricula in teacher education is now bigger and better than ever. Discussion is ongoing concerning dropping the PSY 101 prerequisite for Adolescent Psychology, etc.

Assessment and Accreditation:

- Handout re: NCATE: All six standards were met for undergraduate and graduate programs. Seven areas of improvement needed were noted by NCATE.

- Middle States committees still meet. Expect a draft of the report in early fall.

- Program review questions: Bruce Mattingly will send them out. Self-study doc. will not go to SUNY anymore but we still have to complete the Program Review on the scheduled basis.

Question: is there a template for program review?

Answer: no, but other institutions have one.

Components include a visitation schedule, students, faculty, curriculum, facilities and recommendations. There is some support for a template for external review. Bruce M. will check with the Provost.

New Business:

- Final exam requirements: when a special exam conflicts with a regular exam and there's a refusal – the appeal goes to the Dean.

Bruce Mattingly: this can be solved before me. Faculty should try to meet reasonable requests.

Does the Final Exam email refer again to no study groups during finals?

Greg Phelan: web page changes being undone – not clear on how this is happening.

Jerry O'Callaghan: will ask Mary Kennedy for a list of WI approved courses for ART. A policy question regarding the memo/announcement from Information Resources. The tone of the memo is the problem. Not enough faculty input, not enough consultation. IR Committees welcome more faculty input.

- Scholars' Day – PowerPoint summary, handout

The issue of cancelling classes is being discussed. Note low attendance relative to class attendance.

Lori Ellis: getting them there is the challenge, they need inducement.

Peter Ducey: departments need to ask - why don't we get more into it?