General Education Committee

September 23, 2011

Draft of Minutes

Present: Canfield, Hokanson, Kelley, Klotz, Schutt, Van Der Karr, White, Burk, Kuiken.

Excused: Thomas, Mattingly, Forde (new student member )

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| **Topic** | **Comments** | **Action Item** |
| Minutes from Sept. 9th |  | Minutes approved. |
| Committee Membership and New members. | Below is the current committee membership and appointment dates:White, Orvil 2010-12 EducationKelley, Sam 2010-12 Fine Arts/HumanitiesSchutt, Amy 2010-12 Social/Behavioral SciencesHokanson, Jim 2010-12 Academic At LargeKlotz, Larry 2010-12 Math/ScienceThomas, Abby 2011-13 Professional StaffVan Der Karr, Carol Ex Officio Associate Provost for Academic AffairsMattingly, Bruce Ex Officio Dean of Arts & SciencesCanfield, Merle Ex Officio Institutional Research & AssessmentNew members.2011-13 Library = Anita Kuiken2011-2013 Professional studies = Brooke BurkVacant 2011-13 At large = still waiting for this position.Student member = Forde | Review from last meeting and introduction of new members and current membersBrief review by Carol Van Der Karr of charge of committee.Assessment of GE categories.Review of GE'sDiscussion of number of ge's.Will check if this is academic at large or at large? Orville W. will follow up with a possibility of a person to fill this position |
| Election of Chair | Discussion. Faculty and staff representation and chair.  | Jim H. nominates Anita K. Second by Orvil W. Anita unanimously voted as chair. Thank you Anita! |
| Assessment Cycle | Presentation of new 4-year GE plan. | Had not been sent to committee. Will be voted on our Oct 7th meeting. Carol will send out new plan to committee. Orville W. will announce to faculty senate our current progress. |
| Spring 2011 assessment. Follow up. | Discussion. GE assessment not individual course or teacher assessment. Evaluation or assessment of the category. | Send out GE assessment data to all that participated. As well as faculty that teach in that GE category. Draft message to whom, questions and electronic format for this item. And for strategy for of GE assessment data review. Maybe meeting with faculty and chairs that teach in that category. |
| Other | Minutes. | Change minutes schedule with Amy and Orville and Larry. Will revise schedule for next meeting. |
| Meeting Adjourned 9.55 am. | Next meeting Oct. 7. 9 am. | Meeting was adjourned. |

Respectfully Submitted by Jim Hokanson. , September 23, 2011