

## SUNY Cortland Faculty Development Center Teaching Observation Report

*This document is appropriate for online, hybrid, blended, hi-flex, or in-person courses.*

**Instructor Name:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Observer:** \_\_\_\_\_

**Course:** \_\_\_\_\_

**Date of Observation:** \_\_\_\_\_

**Lesson Topic/Goal:** \_\_\_\_\_

**Semester Week #/ Module** \_\_\_\_\_

**Duration of Lesson/Module** \_\_\_\_\_

**OBSERVATION OF THE LESSON:**

Please offer a witnessing, account, or narrative of the class experience in the space provided. If this is an in-person class, this could follow the linear/temporal experience of the class from start to finish. If the class is online, asynchronous, or otherwise formatted, it could be an experience within a module or set of interrelated activities that comprise the class for observation.

**OBSERVATION OF STUDENT PARTICIPATION AND INTERACTION:**

In the space provided, comment more specifically on how students demonstrated participation or experiences within the class. Consider including details related to active learning, facilitation of dialogue, and formative assessment/feedback.

**SUGGESTIONS:**

*The comment areas below are for Faculty Development Center use.  
The portion above may be shared directly with the instructor; the areas below are for award considerations.*

**COMMUNITY ENGAGEMENT & STUDENT INVOLVEMENT:**

Please evaluate and comment on the instructor's ability to develop a positive and inclusive learning community, foster the exchange of ideas and experiences, and facilitate active engagement. Include examples and evidence when appropriate.

**ALIGNMENT OF COURSE TOPIC/GOALS, LEARNING OUTCOMES, & ACTIVITIES:**

Please evaluate and comment on the instructor's effectiveness in aligning course topics/goals with learning outcomes and their ability to implement aligned instructional strategies and assessments. Include examples and evidence when appropriate.

**FLEXIBILITY, UDL<sup>1</sup>, & CUSTOMIZATION/OPTIONS FOR INDIVIDUAL STUDENTS:**

Please evaluate and comment on the instructor's approach to inclusive practices and differentiated instruction to meet individual learner needs. How does the instructor demonstrate adaptability and variety in teaching methods based on ongoing assessment of student understanding and engagement? Include examples and evidence when appropriate.

**EVIDENCE OF LEARNING:**

Please evaluate and comment on the forms of assessment and quality of evidence generated in the class (e.g., course artifacts, student presentations, discussions, reflections, etc.). Include examples and evidence when appropriate.

**OVERALL IMPRESSIONS, SUGGESTIONS, OR END COMMENTS:**

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<sup>1</sup> Universal Design for Learning is a framework to guide the design of learning environments that are accessible, inclusive, equitable, and challenging for every learner (CAST, 2024).  
[08.2024]