



### FINANCIAL AID BUDGET INCREASE REQUEST FORM

Name: \_\_\_\_\_ Cortland ID#: C00\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

The financial aid that you were offered is based on a standard cost of attendance (COA). Please review your COA on 'myRedDragon' before submitting your request for a budget increase to determine if costs have already been included. To request a review, please complete this application and return it with a written explanation and all required documentation.

Semester requested (*Fall or Spring*): \_\_\_\_\_

<b>Budget Category</b> <i>(Complete items for which you are requesting an increase)</i>	<b>Student Cost</b>	<b>Documentation Required</b>
Room and Board	\$  <i>(Indicate cost per month)</i>	<ul style="list-style-type: none"> <li>• Copy of lease or rental agreement</li> <li>• Copy of utility bills specifying your portion (if claiming this expenses)</li> <li>• Copy of meal plan or accounting of monthly expenses</li> </ul>
Books and Required Equipment/Supplies	\$	<ul style="list-style-type: none"> <li>• Submit receipts for all purchases</li> <li>• Statement from instructor confirming required books, supplies, and/or equipment</li> </ul>
Personal (child care, dependent living cost, etc.)	\$  <i>(Indicate cost per month)</i>	<ul style="list-style-type: none"> <li>• Receipts from babysitter or day care center</li> <li>• Receipts from service provider</li> </ul>
Computer/Printer Purchase	\$	<ul style="list-style-type: none"> <li>• Receipt of purchase</li> </ul>
Other Educational-Related Expenses	\$	<ul style="list-style-type: none"> <li>• Itemization and documentation of expenses</li> </ul>

**Statement of Certification**

I certify that the information provided on this form is accurate and is not falsely represented. I understand that this does not guarantee approval and may only result in additional PLUS or alternative loan eligibility.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_