General Education Committee Meeting Minutes

September 19, 2019

Members Present: Jenn McNamara (Chair), Carol Van Der Karr, Frank Rossi, Doug Armstead, Jeremy Jimenez, Mecke Nagel, Lauren deLaubell, Emily Quinlan, Nancy Diller, Steve Cunningham, Kevin Sheets, Bruce Mattingly

Members Absent: James Hokanson, Student representative (vacant)

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| **Topic** | **Comments** | **Action** |
| **Appoval of Minutes from 9-5-19** | Add that Mecke and Doug volunteered to be on GE 11 commitee | Minutes Approved |
| **WI and Information Management****Assessment Rubric** | Lauren reviewed rubric. Included tips and tricks for faculty. Rubric was piloted with ~ 100 CPN 101 students. WI committee, Librarians, and GE committee members as faculty resource. Some WI courses (i.e. Poetry) do not have a research component, this is OK. | Rubrics will be Posted on GE Committee web-site |
| **Assessment sub-commitees** | Course selection will begin once schedule for the spring is set. Syllabus review by the end of the semester; Ideally feedback would occur before course starts. | GE 1: Frank, SteveGE 4: Kevin, JeremyGE 11: Mecke and Doug (decided last meeting)WI/IM: Emily Quinlan, James Hokanson |
| **Adjournment** |  | Meeting adjourned at 9:03 am. |

Submitted by

Frank Rossi