General Education Committee Meeting Minutes

November 19, 2020

Members Present: Lauren Delaubell (chair), Carol Van Der Karr, Bruce Mattingly, Nancy Diller, Steve Cunningham, Daniel Radus, Garrett Otto, Gregory Ketcham, Eunyoung Jung, Doug Armstead, Mecke Nagel, Lauren Delaubell

Members Absent: Ryan Fiddler

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | Discussed additions; any other additions should be emailed to Lauren today. | **Lauren will correct by end of day.** |
| **Review any GE proposals in Curriculog** | No GE proposal submitted for this week |  |
| **GE1 subcommittee review of rubric** | No changes recommended. |  |
| **GE4 subcommittee review of rubric** | Will change SLO1 criteria from “the narrative” to “narratives” in the rubric.  |  |
| **Writing Intensive review of rubric** | Need to assess process, not just product |  |
| **Syllabus + Assessment Review Procedures Overview** | * Discussed how to use checklist
* Did example of MAT101 on Teams
* Question was asked about how feedback will be given, was mentioned dept. chairs will be CC’ed with any feedback
* Subcommittees will need to decide how to partition syllabus and assessment reviews
* Subcommittees should continue to check the Assessment folder between now and Dec. 3 for additional submissions, as they are still being submitted.
* Subcommittees should upload a consolidated checklist file to the Assessment folder in the GE Team prior to the Dec 3 meeting.
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|  |  | **Meeting adjourned** |
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Submitted by

Garrett Otto