General Education Committee Meeting Minutes

November 5, 2020

Members Present: Lauren deLaubell (Chair), Carol Van Der Karr, Bruce Mattingly, Nancy Diller, Steve Cunningham, Daniel Radus, Garrett Otto, Gregory Ketcham, Ryan Fiddler, Eunyoung Jung, Doug Armstead, Mecke Nagel, Daniel Reischer

Members Absent:

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** | No corrections | **Approved** |
| **Review any GE proposals in Curriculog** | No GE proposal submitted for this week |  |
| **Discussion of how to share assessment data** | * Results shared with committee and then departments in aggregate form.
* Discussed response form.
* Important to close the loop and give results so that people can see the value in the GE assessment process.
* Should post results on the website but password protect.
* Open forums or sandwich seminars to discuss results.
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| **Rubric Review Process** | * Faculty have been nominated by their chars for GE 1, GE 4 and Writing Intensive & Information Management rubric review.
* Subcommittees (GE 1 & GE 4) should reach out to named faculty to schedule a date for review of learning outcome rubrics. Writing meeting is already scheduled for Nov. 9th (10:30 AM).
* Subcommittees should write up a synopsis of the assessment methods used. E.g., two essays, three presentations, etc.
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| Assessment Updates | * Nov. 19 is faculty deadline to submit syllabi and assessment method forms
* At our next meeting, will review the syllabus review checklist and work through a syllabus together
* Discussion of anti-racism and GE 11.
* Subcommittees will review submissions and complete checklist for submitted materials by Dec. 3
* Dec. 3 is final full GE committee meeting for the semester. Will discuss progress and answer any questions so that we can send out feedback to faculty who submit by deadline before end of semester
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|  |  | **Meeting adjourned am** |

Submitted by

Eunyoung Jung